

August 13, 2012 Duxbury Selectboard meeting

Members present: Dick Charland, Mo Lavanway, Maureen Harvey

Others: Adam Magee, Eric Ladensack, Lars Dickson, Shawnee Perry, Jill Smith, Jeff Poitras, Kristen Fountain, Ames Robb, Ken Scott, Bob Magee, Bill Santor

Corrections to 7/23 minutes: AOT Pollander culvert: change 8/15 to 8/16 start date; Bridge 41 take info about second plate out. Uniforms \$5600 not \$4000. Jeff Poitras: (page 1) specify River Rd on #3. Motion to approve with changes Mo/Maureen; all in favor.

Citizens to address the board: Eric - job on Marshall Rd with extra rock. Does town want it? Mo talked with Harry & Dick about it and Harry was going to connect with Adam. Discussion of where/how it could be used and how it could be transported in the town trucks. \$250 - \$300 per load, loaded; roughly 8 loads. Dick will visit the site tomorrow, town should probably take advantage of the opportunity.

Acting Highway foreman - Adam: they were on Morse Rd most of the week; ditching, etc. Had a maintenance day in the shop last week. Looking ahead they will be focused on the gravel pit. Adam will start grading on the south end working to north end, weather dependent and assuming Robert can be working at the pit. Pricing for trucks from state presented to board. Due to crushing and ambitious work schedule, Adam wants to go back to regular work schedule (m-f) starting Aug 20. So moved by Maureen, second Mo; all in favor. There is a lot of gravel to move for crushing. Could we contract someone to drive the truck for a week or so for Camel's Hump to move this along and get it done? Dick: this is predicated on Act 250 allowing us to move forward with hauling gravel at the same time that we are addressing other issues at the pit. Board generally approved of this idea. Adam will explore it and report back.

Financial Report: Mo: \$11,980 for the sand? This is from last year. Under Line 126, subcontract \$2850? Is this the fee for towing for the loader? Ken will double check on this. Mo moves to approve, Maureen second. All in favor

Road Committee: met two weeks ago and had a presentation from CVRPC on a software package that would include a report on all of the town's roads from the CVRPC consultant. Report is an evaluation of road conditions, etc. The program would probably be at no cost to the town. Software allows mapped notes about work that was done, etc. This could be tied in to the culvert survey data; data entry would need to be kept current. Bob - this program was developed with road foremen in mind; easy to update, etc.

EM: waiting for results of grant application. They are moving on to other projects and asking for the board to take action on the mutual aid agreements between towns. They need to start meeting with Select Boards from adjoining towns. They have started inventorying everything so that in an emergency we know what we have and who is using it and where it is (checked in and checked out). Lars: the radios acquired through the grant are to be used in the event of emergencies, not single events (having to do with use of TAC channels)

FEMA: meeting today was a tutorial on finishing project worksheets and only to do with Irene; not how meeting was described in advance. Dick contacted someone at Vermont Emergency Management about \$150k that was not allocated to project worksheets (Maureen found this in reviewing documentation). We have to match up these expenditures with project worksheets for review by the state and then by FEMA. It's possible that we will recoup more FEMA money. The critical thing will be the future FEMA audit. Everything that was provided for documentation now has to be duplicated and submitted for review. The board will discuss prepping for something like this again by having forms and by designating/hiring one person to manage all of the documentation and paperwork.

Pollander culvert has been ordered. Percy is ready to start work on the 16th pending approval at the Special Town Meeting. Residents will be notified. Town will post signs on the road. Hope is that Crossett Hill Road will only be closed for 2 - 3 weeks. Pollander Rd will remain open.

Gravel pit: Grenier Engineering developed a plan to meet the Act 250 request that the town formally mitigate Phases 1 & 2 of the gravel pit. Phase 1 is under vegetation now; once they finish taking gravel from phase 3, they will go back to phase 1 for gravel. Most of the gravel is out of phase 2. The Grenier plan deals with berming the SSW property line, including planting some trees along the Green's property line. Crushed gravel pile will be moved further southeast to prevent it being an eyesore to the neighbors. The drain trench for the pond will be filled in. We will not be applying for a stormwater permit for that; stormwater permit will be applied for for the road. Met this morning with Doug Andrews who is very familiar with the pit. All this is pending with Act 250 now. Probably looking at 2 weeks of work if approved by Act 250. Targeting beginning of Sept for McCullough to come in for crushing. We should know more in the next week. Hopeful that work can start next week and that everything will be taken care of by snow fall.

Jill: are we recouping the money from Steve Manosh for the spill even though he doesn't work for the town anymore (\$1500)? Dick is in contact with Steve and they are working on it. Dick believes Steve intends to pay it.

Camels Hump Rd Bridge 41: Dick put together an application to AOT for recoup of cost of approximately \$19,000 for the plates. Mo moves to submit the application to AOT; Maureen second. All in favor.

Loader repair status: work is happening now at Nortrax. The appraiser for the town's insurance company and Nortrax worked it out. \$13,179 is the total amount. Will be fully covered. There is also coverage for rental and a machine has been rented for the period needed. Griffin & Griffin is hauling our winter sand this week and a loader is needed. Hope to have our loader back within two weeks. Robert will be attending VT Roads training sessions and in-house training with Adam will be happening as well.

Devlin Rd: Bruce Palmer emailed a couple of maps to Maureen that are very incomplete; Maureen emailed the surveyor who agreed they are incomplete and he would not sign off on them. Maureen will go to Bruce's office to look at the file; try to figure out the disconnect.

Request to close Winooski Bridge on Sunday August 26 for anniversary of the flood has been approved by the Waterbury Selectboard and needs approval from Duxbury board. 9:30 to 11:30 closure for a non sectarian service by Peter Plagge of Waterbury Congregational Church. What about emergency access? Parking should not be allowed on River Rd. Board suggests parking in rec field, detour signs at the Waterbury end of Winooski St. Dick will discuss emergency access, signage and parking with Bill Shepeluk. Motion to approve with conditions as discussed. Mo; Maureen. All in favor.

Injectors for 2000 truck. Approved by road committee but not by board and injectors were ordered. Road committee meetings/action should be better timed to coincide with Selectboard meetings, allowing more timely action on their recommendations. Dick - they will rearrange the schedule. 2000 truck will go to work this coming winter as a backup truck. Needs other work (ABS, cooler leak) and to be inspected as well. This will be covered under the \$50k approved for equip repairs. Total estimated at \$6000. Maureen moves to approve payment and schedule repairs as outlined. Second Mo. All in favor.

Purchase of a new plow: best pricing from HP Fairfield @\$7,024. Mo moves to purchase; Maureen second. All in favor. (This will go on the 2009 truck.)

Adam: while Steve was foreman did the board approve the cost to fix the wing on his truck, also back rear assembly? Board wants Adam to get hard quotes.

Three applications for Road Foreman position have come in. They will be reviewed. No deadline for applications.

Still no 9-1-1 coordinator. Small ad going in Waterbury Record and Valley Reporter for this position, as well as the CVRPC representative and open lister seat.

Robert (new road crew employee) will be going to plowing training with VT Roads.

Dick got from the auditor his engagement letter for Dec of 2011 work. Dick will give it to Craig for review. Auditor's fee went up to \$3600, accounted for by extra work with FEMA.

Could we reinstitute the active role of the town auditors? Suggestion that the Selectboard should work on connecting prior auditors with past auditors for transfer of historical knowledge, etc.

Maureen: motion to adjourn 7:33 pm; Mo 2nd. All in favor.