

Duxbury Planning Commission

Draft Meeting Minutes January 9, 2020

Members present: Alan Quackenbush, William Whitehair, Toni Muir (call-in on speaker phone)

Others present: Mari Pratt, Selectboard liaison; Maureen Harvey, Town Clerk; David Specht, interim Zoning Administrator

Call to Order: 6:35 pm

Agenda changes: none

Public comments: none

Adoption of minutes: minutes of the November 14, 2019 meeting were approved. (Whitehair moved; Muir seconded; all approved)

Revisions of Town Plan: CVRPC made requested changes to the maps that are required for the revised town plan. Now, the set of maps is complete and the draft plan can be put on public notice. We reviewed the town plan approval process as spelled out in 24 VSA Chapter 117, Sec. 4384, 4385 and 4441 - 4447.

The timeline agreed upon:

- 1/17/2020: all required information for notice in the Waterbury Record to Maureen
- 1/17/2020: post notice and proposed plan on town website
- 1/24/2020: 30-day notice to adjoining towns, CVRPC, and DHCD with proposed plan, summary report and request for comments; copy in town clerk's office and notices posted at town sites
- 2/27/2020: public hearing at town garage meeting room

Zoning revision discussion: We will resume work on the zoning by-law revisions at our March meeting

Next meeting: February 13, 2020 at 6:30 p.m. at the Town Meeting Room.

The meeting adjourned at 7:25 p.m.

Minutes by: Alan Quackenbush