

Duxbury Town Forest Committee Meeting Minutes
 April 09, 2019

Town Forest Committee Members Present	Monique McHenry, Matt Muir, Zeb Towne
Attendees	Mari Pratt
Minutes Prepared By	Matt Muir
Call to Order	The meeting was called to order at 6:30 by Monique M.
Introductions	N/A

Changes to the Agenda

Discussion	None
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Public Comment

Discussion	1)Public comment: reviewed town conflict of interest policy and purchasing policy for future town forest committee members partaking in bid work.
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Approval of minutes from previous two meetings

Discussion	Monique M. motioned to approve the minutes from the meeting on 2/21/19. Zeb T.. seconded. All in favor.
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Meeting Re-Cap

<p>Discussion s</p>	<p>1)Confirmed County forester Dan Singleton will help with the bid proposals and is available Wednesdays.</p> <p>2)Discussed options how to spend budget of \$1,000 by June 30th. Monique will make inquiry about boundary markers to the same outfit Duxbury Land Trust uses for their boundary markers</p> <p>3)Motion made for Zeb to bid boundary markers that read “Duxbury Town Forest Boundary”; yellow signs, 4”x4” square, tin, 40 count. Motion approved.</p> <p>4)Monique will email Alan with the Duxbury Land Trust with our plan to mow around the black locust at end of Hart Road before budget expires without full forest management plan. Monique will create map that details the area mentioned.</p> <p>5)Discussed future budget management plans to prevent budget deadlines by escrowing account with Town Treasurer, this would require approval at next Selectboard meeting 4/22. Zeb is planning on representing Town Forest at the meeting and Monique will email select board assistant to be placed in meeting agenda.</p> <p>6)Contacted Dan Singleton during meeting for availability in May to plan next meeting Town Forest meeting. Called and left message with proposed dates May 15 or May 22. Waiting his response.</p> <p>7) Monique motioned to adjourn meeting. Motion approved.</p>
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<p>Next Meeting</p>	<p>Date: Pending availability of Dan Singleton. Waiting his response.</p> <p>Location: Duxbury Town Garage.</p>
<p>Adjournment</p>	<p>Monique made a motion to adjourn the meeting. Zeb T. seconded the motion. The meeting was adjourned at 7:45pm.</p>