

DRAFT OF SELECT BOARD MINUTES

JANUARY 13, 2014

Present: Robert Fletcher, Jeff Poitras, Lars Dickson, Kym Andrews, Shawnee Perry, Mame McKee, Bill Shepluk, Randy Berno, Joann Berno, Dawn Pioitras, Dick Charland, Maureen Harvey, Marty Wells, Mo Lavanway, John Malter.

Called to order at 6:00 p.m.

VISTORS

John Malter of Mad River Resource Management Alliance spoke regarding the MRRMA and the need for the \$2.75 per capita for the district. He reported that dump has applied for the use of the 4th cell. In 2015 the cost for recycling products will be zero but feels that price of trash will continue to rise. He stated that Diane and are doing a great job. They will need to continue to need a representative to the alliance and the budget be approved by all towns to continue in their efforts. Household hazard waster and paint drop will continue and they will be taking latex paint.

Bill Shepluk spoke on the Waterbury Fire Contract. At the Waterbury select board meeting tonight they will be discussing a new fire truck for the department. Questions were asked about the cost. Mr. Shepluk suggested that after town meeting that both boards get together and discuss the contract further for future contract. Mr. Shepluk will provide information to Duxbury to look at the cost.

MINUTES:

December 9, 2013 minutes Motion by Maureen to accept minutes with changes, seconded by Mo all in favor.

December 12, 2013 Motion by Maureen to accept minutes, seconded by Dawn all in favor.

December 19, 2013 Select board members did not have copies; Dawn will send them to members and will be reviewed at February meeting.

December 20, 2013 Motion by Maureen to accept the minutes, seconded by Mo all n favor.

December 30, 2013 Motion by Maureen to accept the minutes with changes, seconded by Marty all in favor.

January 2, 2014 Motion by Maureen to accept the minutes with changes, seconded by Mo all in favor.

January 6, 2014 Motion by Maureen to accept minutes with changes, seconded by Mo all in favor.

HIGHWAY FOREMAN/ROAD COMMITTEE

The road crew has been unclogging culverts from ice. Adam will be purchasing ropes, harnesses to keep crew safe in the area. We have gone through more than half of the sand for the ice. Adam is requesting that the board look at adding more money to the sand/gravel budget line. Trucks are using chains and we may want to revisit the chain budget line also.

The pickup truck and the 2013 tandem had warranty work completed. The 2003 tandem had some body work and the lights were repaired on it.

The gravel pit will be locked during non-working hours due to the fact it was witnessed that a vehicle with out of state plates were filling a truck with town salt. Town people will have to come during the working hours of 7:00-3:30 for sand.

Adam is reviewing proper procedures for accidents such as proper marking of area, flares. Bob Magee will provide Mo with an accident report that can be used by the town for records. Mo said Adam is purchasing the CDL book for the shop regarding accidents.

The committee reviewed the letter by the Agency of Natural Resources for the floor drain in the garage. Option #3 seems to fit the garage best. Adam will follow up with the committee and the board.

Looking at the service bay area in the garage to bring up to required standards. Mo and Adam are looking at options.

Furnace still not running properly, it was cleaned and looking like there will be extra cost for further repairs. Adam is waiting for the quote for repairs.

Road committee minutes will be posted.

EMERGENCY MANAGEMENT COMMITTEE

Lars received an email regarding the testing of the emergency system from Rob Schell who will be helping out with the test. Lars will keep us updated.

AUDITORS

Dick will email the auditors regarding their role with the town report for town meeting.

OLD BUSINESS

Berno Road signage; Randy and Joann Berno asked to have a sign place on the road naming it Berno Road. After brief discussion, the Berno's declined to continue discussion.

Class 4 Road policy; Mo presented the class 4 road final policy to the board. The changes discussed at the last meeting were made and the list of roads added.

MOTION by Maureen to accept the class 4 road policy seconded by Marty all in favor.

Dick and Bob Fletcher discussed the line of credit with the Merchant Bank which has matured. Merchant Bank is asking the town to set aside the amount of the loan in a restricted account at their bank. After discussion, Mr. Fletcher encourages the board to find out what precisely the terms/condition of the note is and what they need. Dick will follow up with Merchant Bank.

Dick stated that the audit is in process by Batchelder Associates. Kym will be providing necessary information to them for the audit.

Health Insurance update Dick said that there were not changes at this time and that everyone is set up in the system.

Budget Preparation; Maureen asked about connecting with the auditor and budget committee to get feedback and information regarding the budget. The meeting is set for January 23, 2013 at 6:30 pm, Dick will follow up with the committees to ask them to attend the meeting.

Review of the Bob's Towing contract change was provided and Dick will forward contract on to Bob's to see if it is acceptable.

MOTION by Mo to submit the rewritten contract to Bob's , seconded by Marty, all in favor.

Jeff Poitras asked about parking ordinance Dick stated that he could have it tomorrow and that it is also printed in the town annual report. Jeff Poitras asked about signage regarding no parking.

NEW BUSINESS

Mo had an unsolicited inquiry regarding buying a piece or part of the town gravel pit. He wanted the board to be aware that he was approached with this inquiry.

Dawn stated that she had asked the Zoning Administrator for documentation of letter sent to the daycare provider. Al Quensel stated that there was none sent due to the fact the board had not asked him to write the letter. After discussion about how do we let non-resident of Duxbury know about the no parking in right a ways, signage and police coverage to ticket individuals for parking violation the following motion was made.

MOTION by Dawn to ask the Zoning Administrator, All Quensel, to compose a letter to the day care center property owner and copy the director of the center regarding the parking permit requirements, parking ordinance as well provide them copies to share with their patronage who use their business. Seconded by Mo all in favor.

Motion by Marty to adjourn the meeting at 8:05 pm, seconded by Maureen, all in favor.

