Duxbury Selectboard Regular Meeting Minutes
Monday, January 27, 2020

Note: The complete audio recording of this meeting may be found at www.duxburyvermont.org

SELECTBOARD MEMBERS PRESENT	Bob Magee, Mari Pratt, Jerry McMahan, Dan Schillhammer (Arrived at 6:32 PM)
MINUTES PREPARED BY:	Jonathan DeLaBruere
CALL TO ORDER	The meeting was called to order at 6:03 PM by Bob Magee.
INTRODUCTION OF SELECTBOARD MEMBERS	Selectboard members introduced themselves and attendees were reminded to sign in using the sign-in sheet.

CHANGES TO THE AGENDA

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CITIZENS AND VISITORS TO ADDRESS THE BOARD

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF MINUTES

DISCUSSION	Motion by Jerry, second by Mari, all in favor of approving the 01/13/2020 Selectboard Regular Meeting Minutes with discussed amendments.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REVIEW OF SELECTBOARD MAIL

DISCUSSION	1. Service Officer Resignation (Letter attached to meeting minutes)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REPORT: HIGHWAY FOREMAN

DISCUSSION	1. Bob Magee discussed that the Highway Department should be adding gravel to the roadway when there is warmer weather. 2. Bob Magee discussed that the Highway Department Truck 2 should be fixed before the spring.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REPORT: TOWN TREASURER

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REPORT: SELECTBOARD ASSISTANT

DISCUSSION	1. There was discussion about all the recent press regarding Duxbury, and that the Selectboard should be the only entity addressing the questions from the media. 2. The board asked if the Selectboard Assistant could share his calendar with the board, so they know what different meetings are taking place.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Share Google Calendar with Selectboard	Jonathan	ASAP

NEW BUSINESS

DISCUSSION	1. **Zoning Application Fee Waiver** – David Specht, Zoning Administrator, gave an explanation of this particular situation to the board, which consisted of a single lot subdivision, and a building permit for the construction of a house. David asked the board if they would waive the building permit fee. Motion by Mari, second by Dan, all in favor of waiving the building permit (2020-02) fee for Lisa and Audrey Ireland.

	2. **Injury Reporting Policy** – David Specht, Human Resources Administrator, expressed concern that the town doesn't have a policy outlining where employees that get injured while at work are supposed to go for a medical evaluation. Motion by Jerry, second by Dan, all in favor of choosing the Central Vermont Medical Center ExpressCare – Waterbury, 76 McNeil Road, Waterbury, VT as the required facility for the town. 3. **Highway Mileage Certificate** – Motion by Jerry, second by Dan, all in favor of accepting the 2020 certificate of highway mileage as presented by the Selectboard Assistant.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft an injury reporting policy to present at a future Selectboard meeting	David	N/A

OLD BUSINESS

DISCUSSION	1. **Class 4 Roads and Trails Policy** – Move to next Selectboard Regular Meeting 2. **Ryan Road Culvert Replacement RFP** – Motion by Jerry, second by Dan, to publish the Ryan Road Culvert Replacement RFP. Selectboard Members voted the following way: • Bob – Yes • Dan – Yes • Jerry – Yes • Mari – No 3. **Camels Hump Road Scoping Study RFP** – Move to the first Selectboard Regular Meeting in July 2020. 4. **Stormwater Runoff Damage to Private Property** – Move to next Selectboard Regular Meeting 5. **Presentation of Projects (Continued)** – The Selectboard Assistant finished the presentation that started last week giving updated details on all town projects. 6. **Town Garage Bond Vote Resolution/Warning** – Motion by Jerry, second by Dan, all in favor of authorizing Jonathan to warn the bond vote public hearing for Monday, March 2, 2020 beginning at 6:00 PM in the Town Garage Meeting Room.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add Class 4 Roads and Trails Policy to February 10 Selectboard Regular Meeting Agenda	Jonathan	02/10/20
Add Stormwater Runoff Damage to Private Property to February 10 Selectboard Regular Meeting Agenda	Jonathan	02/10/20

ADJOURNMENT	Motion by Dan, second by Jerry, all in favor of adjourning the meeting at 8:58 PM.

Gmail

Jonathan DeLaBruere <duxbury.sb.assistant@gmail.com>

Resigning as Service Officer

1 message

echovalleyfarm@comcast.net <echovalleyfarm@comcast.net> Fri, Jan 24, 2020 at 6:44 PM
To: kevingduxburyvt@gmail.com, Mari.DuxburyVT@gmail.com, rmagee@myfairpoint.net, jerrymcmahanvt@gmail.com, dschillvt@gmail.com
Cc: duxbury.sb.assistant@gmail.com, DuxTC@myfairpoint.net

January 24, 2020

To the Duxbury Selectboard,

I am writing to inform you that I am no longer able to serve as Duxbury's Service Officer. Thank you very kindly for allowing me to hold the position for the past several years. Should it be useful to you, I will continue to hold the position until Town Meeting Day, 2020. Please let me know if you prefer that I resign effective immediately.

With Gratitude,

Shawnee Perry

Stevens Brook Road, Duxbury

Foreman's Report

January 27, 2020

Board Meeting

Road work/Crew work

- Plow, sand, salt as needed
- Clean and maintain equipment and shop
- Fill holes on the short section of the River Rd.
- Fix sand screen
- Grease loader

Foreman Work

- Plow, Sand, Salt
- Check roads
- Work on three year road work schedule
- Work on equipment maintenance logs

Equipment

- Truck 1 (2014 Freightliner) had a broken leaf spring in the front. It is at McLeod's Spring and Chassis today being fixed. Hopefully it will be done by the end of the day.

- Due to weather Truck 2 (2016 freightliner) has still not had repair work done from when tire blew. We have received insurance payment but have not been able to have a long enough window of opportunity to get it up to be fixed. Looking like we may just wait until spring.

Other Items

Last week was pretty quiet weather wise so the guys and I worked limited hours in order to save on what OT we would have had and also as a break from being glued to the shop all winter. There wasn't much to do with the weather being nice but not warm enough for any sort of road work.

Submitted by

Kyle Guyette

Road Foreman

2020 Over Budget Line Item Report

Title	Account	Over Budget	Updated 20200125		
Sand	1-7-111-0				
Sand Trucking	1-7-111-1	1,500.00			
Gravel	1-7-111-A				
Maintenance Stone	1-7-111-B				
Salt	1-7-113-0				
Culverts	1-7-115-0	3,875.40			
Engineering	1-7-118-0	5,474.00			
Road Reconstruction	1-7-119-1				
Maintenance Parts	1-7-123-0				
Tandem 2014	1-7-124-A				
Grader	1-7-124-D				
Excavator	1-7-124-F				
Pickup Truck	1-7-124-G				
Tandem 2016	1-7-124-H				
Chloride Trailer	1-7-124-I				
Winter Tires	1-7-125-0	850.20			
Subcontract	1-7-126-0	60.00			
Tools	1-7-127-0				
Protective Gear	1-7-129-0				
Heat	1-7-132-0				
Heat Salt Shed	1-7-132-1	1,284.94	new line item		
Telephone/Internet	1-7-133-0				
Maintenance	1-7-134-0				
Fabrication	1-7-134-1				
Gravel Pit	1-7-137-0	25,550.00			
Garage Building Repairs	1-7-137-B				
Waste Disposal	1-7-138-0				
Generator	1-7-139-A				
Road Crew Foreman	1-7-141-A				
Road Crew FT 1	1-7-141-B				
Road Crew FT 2	1-7-141-C				
Road Crew PT	1-7-141-D	6,750.00			
Overtime	1-7-142-0				
Workers Compensation	1-7-144-0	6,408.00			
Retirement Expense	1-7-146-0				
Uniforms	1-7-149-0				
Insurance	1-7-151-0	8,730.81			
FEMA 7/17 flood damag	1-7-801-A	14,182.90			
April 2019 Flood	1-7-804-A	25,268.81			
May 2019 Flood	1-7-804-B	299,100.00			
Salt Shed Building	1-7-804-C	5,429.15			
Scrbble Hill AOT Grant	1-7-804-D	79,559.12			
November 2019 storm	1-7-804-E	50,555.98			
FICA	1-8-213-0				
Health/Dental	1-8-216-0				
Retirement Expense	1-8-217-0				
Assistant Treasurer	1-8-218-A				
Electricity	1-8-221-0				
Office Cleaning	1-8-230-0				
Payroll Services	1-8-240-0				
Selectboard	1-8-311-0				
Select Board Assistant	1-8-311-A	2,117.17			
Select Board Expense	1-8-312-0	834.67			
WEB Support	1-8-312-A	300.00			
Listers	1-8-321-0				
Appraisal Services	1-8-321-A				
Ballot Clerks via Payroll	1-8-333-1	187.07			
Records Audit	1-8-344-0	1,061.25			
Health Officer Stipend	1-8-348-0				
Waterbury Fire Contrac	1-8-411-0				
Central VT Solid Waste	1-8-422-0			**Adjusted**	
Gravel Pit Expense	2-7-800-0		**Expected Grant**	**Over Budget**	
	Total	**539,079.47**	**270,000**	**269,079.47**	

Account		Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MTD Pd 7 Jan
1-7	**HIGHWAY, FINANCIAL,SPECIA**					
1-7-1	**HIGHWAY**					
1-7-11	**ROADS**					
1-7-111-0	SAND	47,000.00	0.00	37,351.75	9,648.25	0.00
1-7-111-1	SAND TRUCKING	21,000.00	0.00	22,500.00	-1,500.00	0.00
1-7-111-2	Gravel Trucking	6,000.00	0.00	2,677.50	3,322.50	0.00
1-7-111-A	GRAVEL	41,000.00	0.00	13,220.00	27,780.00	0.00
1-7-111-B	MAINTENANCE STONE	2,500.00	0.00	1,921.00	579.00	0.00
1-7-111-C	DITCHING STONE	11,000.00	0.00	9,295.04	1,704.96	0.00
1-7-112-0	BLASTING/HAMMERING	0.00	0.00	0.00	0.00	0.00
1-7-113-0	SALT	10,800.00	0.00	6,830.46	3,969.54	1,736.28
1-7-114-0	CHLORIDE	16,000.00	0.00	16,109.00	-109.00	0.00
1-7-115-0	CULVERTS	6,000.00	0.00	9,875.40	-3,875.40	-2,861.40
1-7-116-0	SIGNS	3,000.00	0.00	1,190.75	1,809.25	0.00
1-7-116-1	Rails	5,000.00	0.00	0.00	5,000.00	0.00
1-7-117-0	SUBCONTRACTS	2,000.00	0.00	0.00	2,000.00	0.00
1-7-117-1	Roadside Mowing	8,000.00	0.00	4,125.00	3,875.00	0.00
1-7-117-2	LINE PAINTING	0.00	0.00	0.00	0.00	0.00
1-7-117-A	Muni Road Permitting	1,350.00	0.00	0.00	1,350.00	0.00
1-7-118-0	Engineering	2,000.00	0.00	7,474.00	-5,474.00	0.00
1-7-119-0	RENTALS	3,000.00	0.00	1,602.41	1,397.59	0.00
1-7-119-1	ROAD RECONSTRUCTION	4,000.00	0.00	272.99	3,727.01	81.99
1-7-119-2	Crossett Hill Rebuild	0.00	0.00	0.00	0.00	0.00
1-7-119-A	Flaggers	1,000.00	0.00	0.00	1,000.00	0.00
1-7-119-B	E-911 SYSTEM	250.00	0.00	0.00	250.00	0.00
Total ROADS		**190,900.00**	**0.00**	**134,445.30**	**56,454.70**	**-1,043.13**
1-7-12	**EQUIPMENT**					
1-7-121-0	FUEL	35,000.00	0.00	17,969.21	17,030.79	2,734.54
1-7-122-0	LUBE	4,800.00	0.00	1,466.69	3,333.31	191.50
1-7-123-0	MAINTENANCE PARTS	5,500.00	0.00	2,100.99	3,399.01	459.86
1-7-123-A	BLADES	7,000.00	0.00	5,244.52	1,755.48	14.56
1-7-124-A	Tandem 2014	4,000.00	0.00	1,073.30	2,926.70	0.00
1-7-124-B	Tandem 2003	0.00	0.00	0.00	0.00	0.00
1-7-124-C	Tandem 2009	0.00	0.00	0.00	0.00	0.00
1-7-124-D	Grader	5,000.00	0.00	-2,162.99	7,162.99	-728.12
1-7-124-E	Loader	5,000.00	0.00	1,542.88	3,457.12	0.00
1-7-124-F	EXCAVATOR	3,000.00	0.00	2,005.17	994.83	486.18
1-7-124-G	Pickup Truck	6,000.00	0.00	4,888.56	1,111.44	519.47
1-7-124-H	Tandem 2016	8,500.00	0.00	7,589.24	910.76	0.00
1-7-124-I	CHLORIDE TRAILER	1,000.00	0.00	31.81	968.19	0.00
1-7-124-J	Tandem 2019	3,500.00	0.00	449.62	3,050.38	150.00
1-7-125-0	WINTER TIRES	5,000.00	0.00	5,850.20	-850.20	0.00
1-7-125-A	GRADER TIRE	9,000.00	0.00	0.00	9,000.00	0.00
1-7-125-B	CHAINS	5,000.00	0.00	4,858.20	141.80	0.00
1-7-125-C	LOADER TIRES	0.00	0.00	0.00	0.00	0.00
1-7-126-0	SUBCONTRACT	0.00	0.00	60.00	-60.00	0.00
1-7-127-0	TOOLS	2,500.00	0.00	2,195.32	304.68	153.33
1-7-128-0	RADIOS	1,300.00	0.00	713.67	586.33	30.30

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MTI Pd 7 Jan
1-7-129-0 Protective Gear	1,600.00	0.00	350.74	1,249.26	0.(
Total EQUIPMENT	**112,700.00**	**0.00**	**56,227.13**	**56,472.87**	**4,011.**
1-7-13 GARAGE					
1-7-131-0 ELECTRICITY	3,000.00	0.00	1,667.45	1,332.55	110.
1-7-132-0 HEAT	12,000.00	0.00	6,899.77	5,100.23	4,218.
1-7-132-1 HEAT SALT SHED	0.00	0.00	1,284.94	-1,284.94	450.
1-7-133-0 TELEPHONE & INTERNET	900.00	0.00	727.31	172.69	137.
1-7-134-0 MAINTENANCE	2,400.00	0.00	280.69	2,119.31	0.
1-7-134-1 FABRICATION	3,000.00	0.00	354.27	2,645.73	117.
1-7-135-0 OFFICE EQUIPMENT	1,300.00	0.00	478.12	821.88	36.
1-7-136-0 GARAGE WATER	500.00	0.00	194.60	305.40	0.
1-7-137-0 GRAVEL PIT	0.00	0.00	25,550.00	-25,550.00	0.
1-7-137-B GARAGE BUILDING REPAIRS	0.00	0.00	0.00	0.00	0.
1-7-138-0 Waste Disposal	2,600.00	0.00	1,109.86	1,490.14	142.
1-7-138-A Environmental Disposal	800.00	0.00	765.00	35.00	0.
1-7-139-0 COMPUTER SUPPORT	400.00	0.00	164.14	235.86	164.
1-7-139-A GENERATOR	650.00	0.00	643.00	7.00	0.
Total GARAGE	**27,550.00**	**0.00**	**40,119.15**	**-12,569.15**	**5,378.**
1-7-14 ROAD CREW					
1-7-141-0 Temporary Highway	0.00	0.00	0.00	0.00	0.
1-7-141-1 Temporary Highway 2	0.00	0.00	0.00	0.00	0.
1-7-141-A Road Crew - Foreman	54,857.00	0.00	28,630.81	26,226.19	3,840
1-7-141-B ROAD CREW - FT 1	43,912.00	0.00	19,383.00	24,529.00	3,200
1-7-141-C ROAD CREW - FT 2	40,191.00	0.00	22,411.96	17,779.04	2,318
1-7-141-D ROAD CREW - PT	7,000.00	0.00	13,750.00	-6,750.00	0
1-7-141-E ROAD CREW	0.00	0.00	0.00	0.00	0
1-7-141-F Road Crew	0.00	0.00	0.00	0.00	0
1-7-142-0 OVERTIME	21,226.00	0.00	11,874.64	9,351.36	3,613
1-7-143-0 FICA	12,790.00	0.00	7,070.03	5,719.97	968
1-7-144-0 WORKMAN'S COMP	19,656.00	0.00	26,064.00	-6,408.00	0
1-7-145-0 HEALTH/ DENTAL	61,158.00	0.00	9,835.63	51,322.37	683
1-7-146-0 RETIRE EXP	6,808.00	0.00	3,661.41	3,146.59	551
1-7-147-0 UNEMPLOYMENT	387.00	0.00	187.00	200.00	0
1-7-147-A Unemployment Penalty	0.00	0.00	0.00	0.00	0
1-7-149-0 UNIFORMS	6,000.00	0.00	3,273.36	2,726.64	424
1-7-149-A MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0
Total ROAD CREW	**274,985.00**	**0.00**	**146,141.84**	**128,843.16**	**15,598**
1-7-15 FINANCIAL					
1-7-151-0 INSURANCE	16,851.00	0.00	25,581.81	-8,730.81	0
1-7-151-A PREVIOUS YEAR BUDGET	0.00	0.00	0.00	0.00	0
1-7-153-0 EQUIPMENT NOTE	0.00	0.00	0.00	0.00	0
1-7-158-0 SHORT TERM NOTE INTEREST	0.00	0.00	0.00	0.00	0
1-7-158-A SH TRM NOTE - STORM DMG	0.00	0.00	0.00	0.00	0
1-7-158-B SH TRM NOTE - 2013 DEFECI	0.00	0.00	0.00	0.00	0

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MTD Pd 7 Jan
1-7-158-C SH TRM NOTE - GRANT ANTI	0.00	0.00	0.00	0.00	0.00
Total FINANCIAL	**16,851.00**	**0.00**	**25,581.81**	**-8,730.81**	**0.00**
Total HIGHWAY	**622,986.00**	**0.00**	**402,515.23**	**220,470.77**	**23,945.60**
1-7-8 SPECIAL - ROADS					
1-7-800-A AOT	0.00	0.00	0.00	0.00	0.00
1-7-800-C #4140 - River Rd '14	0.00	0.00	0.00	0.00	0.00
1-7-800-D August 16 2016 Storm Dama	0.00	0.00	0.00	0.00	0.00
1-7-800-E Vtrans Grant - Dowsville	0.00	0.00	0.00	0.00	0.00
1-7-801-A FEMA - 7/17 flood damage	0.00	0.00	14,182.90	-14,182.90	1,331.86
1-7-802-A GRANT IN AID 17 Marshall	0.00	0.00	0.00	0.00	0.00
1-7-802-B GRANT IN AID 18 Grout	0.00	0.00	0.00	0.00	0.00
1-7-802-C GRANT IN AID 19 Pollender	0.00	0.00	0.00	0.00	0.00
1-7-802-D GRANT IN AID 20 Undetermi	0.00	0.00	0.00	0.00	0.00
1-7-803-A Turner Hill Rd Box Culver	0.00	0.00	0.00	0.00	0.00
1-7-804-A APRIL 2019 FLOOD	0.00	0.00	25,268.81	-25,268.81	0.00
1-7-804-B MAY 2019 FLOOD	0.00	0.00	299,100.00	-299,100.00	0.00
1-7-804-C SALT STORAGE BUILDING	0.00	0.00	5,429.15	-5,429.15	0.00
1-7-804-D SCRABBLE HILL AOT GRANT	0.00	0.00	79,559.52	-79,559.52	6,380.74
1-7-804-E NOVEMBER 2019 STORM	0.00	0.00	50,777.98	-50,777.98	35,261.40
1-7-804-F HIGHWAY MATERIAL STROAGE	0.00	0.00	0.00	0.00	0.00
Total SPECIAL - ROADS	**0.00**	**0.00**	**474,318.36**	**-474,318.36**	**42,974.00**
Total HIGHWAY, FINANCIAL,SPECIA	**622,986.00**	**0.00**	**876,833.59**	**-253,847.59**	**66,919.60**
1-8 GENERAL GOVERNMENT					
1-8-2 CLERK, TREASURER, OFFICE					
1-8-21 TOWN CLERK AND TREASURER					
1-8-211-0 TOWN CLERK	31,457.00	0.00	18,147.20	13,309.80	2,419.76
1-8-212-0 TOWN TREASURER	27,787.00	0.00	16,030.95	11,756.05	2,137.46
1-8-213-0 FICA	4,532.00	0.00	2,551.64	1,980.36	340.20
1-8-214-0 WORKMAN'S COMP	0.00	0.00	0.00	0.00	0.00
1-8-215-0 SEMINARS	2,500.00	0.00	1,225.00	1,275.00	620.00
1-8-216-0 HEALTH/DENTAL	8,025.00	0.00	6,989.94	1,035.06	2,609.73
1-8-216-A Cobra Insurance Payables	0.00	0.00	0.00	0.00	0.00
1-8-217-0 RETIRE EXP	1,363.00	0.00	795.30	567.70	116.39
1-8-218-0 ASSISTANT CLERK	20,443.00	0.00	5,574.55	14,868.45	545.20
1-8-218-A ASSISTANT TREASURER	1,049.00	0.00	1,140.37	-91.37	318.68
1-8-219-0 FICA	1,644.00	0.00	473.63	1,170.37	64.98
Total TOWN CLERK AND TREASURER	**98,800.00**	**0.00**	**52,928.58**	**45,871.42**	**9,172.40**
1-8-22 TOWN BUILDINGS/GROUNDS					
1-8-221-0 ELECTRICITY	1,000.00	0.00	698.25	301.75	15.60
1-8-222-0 HEAT	800.00	0.00	0.00	800.00	0.00
1-8-222-A Water-Town Office	400.00	0.00	180.80	219.20	0.00
1-8-223-0 TELEPHONE	1,450.00	0.00	869.26	580.74	106.36

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MT Pd 7 Jan
1-8-224-0 MAINTENANCE	3,000.00	0.00	510.15	2,489.85	0.
1-8-225-0 EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.
1-8-225-A Equipment Lease	1,800.00	0.00	774.60	1,025.40	90.
Total TOWN BUILDINGS/GROUNDS	**8,450.00**	**0.00**	**3,033.06**	**5,416.94**	**212.**
1-8-23 GENERAL CLERICAL					
1-8-230-0 CLEANING	1,700.00	0.00	690.00	1,010.00	0
1-8-231-0 SUPPLIES	2,500.00	0.00	1,603.26	896.74	167
1-8-232-0 LEGAL NOTICES	750.00	0.00	731.51	18.49	582
1-8-234-0 Bank Fees	150.00	0.00	115.82	34.18	13
1-8-235-0 POSTAGE	1,700.00	0.00	1,013.85	686.15	0
1-8-236-0 RECORD SUPPLIES & RESTORA	4,200.00	0.00	2,554.79	1,645.21	700
1-8-236-1 Restoration Expenses	0.00	0.00	0.00	0.00	0
1-8-237-0 OFFICE EQUIPMENT	200.00	0.00	0.00	200.00	0
1-8-238-0 COMPUTER HARD/SOFTWARE	1,000.00	0.00	201.98	798.02	0
1-8-239-0 COMPUTER SUPPORT SERV.	2,750.00	0.00	2,195.08	554.92	0
Total GENERAL CLERICAL	**14,950.00**	**0.00**	**9,106.29**	**5,843.71**	**1,463**
1-8-240-0 Payroll Services	2,000.00	0.00	1,206.17	793.83	115
1-8-250-0 Elections	750.00	0.00	37.00	713.00	0
1-8-260-0 T A Note payoff	0.00	0.00	0.00	0.00	0
Total CLERK, TREASURER, OFFICE	**124,950.00**	**0.00**	**66,311.10**	**58,638.90**	**10,962**
1-8-3 TOWN OFFICERS					
1-8-311-0 SELECTBOARD	4,369.00	0.00	0.00	4,369.00	0
1-8-311-1 Selectboard via A/P	0.00	0.00	0.00	0.00	0
1-8-311-A SELECTBOARD ASSISTANT	22,000.00	0.00	24,117.17	-2,117.17	2,056
1-8-311-B SELECT BOARD ASSTNT EXPNS	3,000.00	0.00	695.63	2,304.37	-2,200
1-8-311-C RETIRE EXP	0.00	0.00	0.00	0.00	0
1-8-311-D HEALTH/DENTAL	0.00	0.00	0.00	0.00	0
1-8-312-0 SELECTBOARD EXPENSES	1,000.00	0.00	1,834.67	-834.67	1,434
1-8-312-A WEB SUPPORT	500.00	0.00	800.00	-300.00	0
1-8-313-0 LEGAL SERVICES	15,000.00	0.00	4,663.34	10,336.66	0
1-8-314-0 PLANNING COMMISSION	3,000.00	0.00	60.00	2,940.00	0
1-8-315-0 Development Review Board	300.00	0.00	124.50	175.50	0
1-8-315-A DRB Admin. Assistant	2,200.00	0.00	320.73	1,879.27	0
1-8-315-B Due to Zoning Admin for F	0.00	0.00	-548.00	548.00	0
1-8-315-C FICA	2,440.00	0.00	1,861.89	578.11	157
1-8-315-D Delinquent Tax Collector	3,331.00	0.00	0.00	3,331.00	0
1-8-315-E DRB EXPENSE	350.00	0.00	92.84	257.16	0
1-8-315-F Abatements	0.00	0.00	0.00	0.00	0
1-8-316-0 SEMINARS	0.00	0.00	0.00	0.00	0
1-8-321-0 LISTERS	500.00	0.00	0.00	500.00	0
1-8-321-A APPRAISAL SERVICES	10,000.00	0.00	5,000.00	5,000.00	0
1-8-322-0 LISTERS EXPENSE	150.00	0.00	0.00	150.00	0
1-8-322-A LISTER EDUCATION	0.00	0.00	0.00	0.00	0
1-8-323-0 REAPPRAISAL	0.00	0.00	0.00	0.00	0

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MTD Pd 7 Jan
1-8-324-0 TAX ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
1-8-325-0 TAX MAPPING	500.00	0.00	0.00	500.00	0.00
1-8-326-0 DIV. OF PROP. VALUATION	0.00	0.00	0.00	0.00	0.00
1-8-331-0 AUDITORS	167.00	0.00	0.00	167.00	0.00
1-8-332-0 MODERATOR	139.00	0.00	0.00	139.00	0.00
1-8-333-0 BALLOT CLERKS	700.00	0.00	127.50	572.50	0.00
1-8-333-1 Ballot Clerks via PAYROLL	0.00	0.00	187.07	-187.07	0.00
1-8-334-0 BD. OF CIVIL AUTHORITY	100.00	0.00	0.00	100.00	0.00
1-8-341-0 FICA	0.00	0.00	0.00	0.00	0.00
1-8-342-0 TOWN REPORTS	1,000.00	0.00	0.00	1,000.00	0.00
1-8-343-0 POSTAGE TOWN REPORTS	300.00	0.00	0.00	300.00	0.00
1-8-344-0 RECORDS AUDIT	11,500.00	0.00	12,561.25	-1,061.25	12,006.25
1-8-347-0 TOWN PLAN GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
1-8-348-0 HEALTH OFFICER STIPEND	300.00	0.00	0.00	300.00	0.00
Total TOWN OFFICERS	**82,846.00**	**0.00**	**51,898.59**	**30,947.41**	**13,453.35**
1-8-4 LOCAL & REGIONAL 400					
1-8-411-0 WATERBURY FIRE CONTRACT	114,000.00	0.00	57,000.00	57,000.00	0.00
1-8-411-A MORETOWN FIRE CONTRACT	3,000.00	0.00	3,000.00	0.00	0.00
1-8-412-0 Emergency Management	1,000.00	0.00	0.00	1,000.00	0.00
1-8-413-0 WATERBURY LIBRARY	700.00	0.00	340.00	360.00	0.00
1-8-415-0 CEMETERY COMMISSION	2,700.00	0.00	2,700.00	0.00	2,700.00
1-8-416-0 AANIMAL CONTROL OFFICER	555.00	0.00	0.00	555.00	0.00
1-8-416-1 ANIMAL CONTROL SHELTER	500.00	0.00	0.00	500.00	0.00
1-8-417-0 Town Forest	200.00	0.00	0.00	200.00	0.00
1-8-421-0 COUNTY TAX	13,800.00	0.00	13,455.00	345.00	0.00
1-8-422-0 Central VT Solid Waste	1,400.00	0.00	1,337.00	63.00	0.00
1-8-423-0 VLCT	2,624.00	0.00	2,624.00	0.00	0.00
1-8-423-1 Central VT Reg'l Planning	1,604.00	0.00	1,604.40	-0.40	0.00
1-8-423-2 State Police Advisory Boa	50.00	0.00	50.00	0.00	0.00
1-8-423-3 Waterbury Ambulance	24,950.00	0.00	24,949.75	0.25	0.00
1-8-424-0 CAPSTONE (CMMTY ACTION)	0.00	0.00	0.00	0.00	0.00
1-8-425-0 CENT VT. COUN ON AGING	100.00	0.00	100.00	0.00	0.00
1-8-426-0 CENT VT. HOME HEALTH	2,650.00	0.00	2,650.00	0.00	0.00
1-8-427-0 CENT VT. REG. PLNG.	0.00	0.00	0.00	0.00	0.00
1-8-428-0 CENT VT. CTR. FOR IND.	150.00	0.00	150.00	0.00	0.00
1-8-429-0 AMERICAN LEGION	150.00	0.00	150.00	0.00	0.00
1-8-430-0 Green Up Vermont	100.00	0.00	100.00	0.00	0.00
1-8-431-0 Everybody Wins	0.00	0.00	0.00	0.00	0.00
1-8-432-0 CIRCLE	200.00	0.00	200.00	0.00	0.00
1-8-433-0 Home Share Now	300.00	0.00	300.00	0.00	0.00
1-8-434-0 WTBY SENIOR CITIZENS	3,000.00	0.00	3,000.00	0.00	0.00
1-8-435-0 DUXBURY FOOD SHELF	625.00	0.00	625.00	0.00	0.00
1-8-436-0 WASH COUNTY YOUTH SERVICE	250.00	0.00	250.00	0.00	0.00
1-8-437-0 PEOPLE'S HEALTH &WELLNESS	250.00	0.00	250.00	0.00	0.00
1-8-439-0 Prevent Child Abuse VT	0.00	0.00	0.00	0.00	0.00
1-8-440-0 C.V. ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
1-8-441-0 Red Cross	250.00	0.00	250.00	0.00	0.00
1-8-442-0 VT Trails	0.00	0.00	0.00	0.00	0.00

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MT Pd 7 Jan
1-8-444-0 CHILDRENS ROOM	500.00	0.00	500.00	0.00	0.
1-8-445-0 NVt RESOURCE CONSERVATION	0.00	0.00	0.00	0.00	0.
1-8-447-0 OUR HOUSE	0.00	0.00	0.00	0.00	0.
1-8-448-0 Central VT Adult Basic Ed	300.00	0.00	300.00	0.00	0.
1-8-449-0 FAMILY CENTER/WASH. CTY	100.00	0.00	100.00	0.00	0.
1-8-450-0 Sex'l Assualt Crisis Cent	150.00	0.00	150.00	0.00	0
1-8-450-1 Good Samaritan Haven	0.00	0.00	0.00	0.00	0
1-8-450-2 Wash Cnty Mental Health	150.00	0.00	150.00	0.00	0
1-8-450-3 Cntrl VT Economic Develop	0.00	0.00	0.00	0.00	0
1-8-450-4 VT RURAL FIRE PROTECT TAS	100.00	0.00	100.00	0.00	0
Total LOCAL & REGIONAL 400	**176,408.00**	**0.00**	**116,385.15**	**60,022.85**	**2,700**
1-8-500-0 TRANSFERS - GENERAL FUND	0.00	0.00	111,500.00	-111,500.00	0
1-8-804-B MAY 2019 FLOOD	0.00	0.00	0.00	0.00	0
Total GENERAL GOVERNMENT	**384,204.00**	**0.00**	**346,094.84**	**38,109.16**	**27,116**
Total General Fund	**1,007,190.00**	**0.00**	**1,222,928.43**	**-215,738.43**	**94,035**
2-7-800-0 Gravel Pit Expense	0.00	0.00	224.00	-224.00	0
2-8-500-0 TFER FROM/to GRAVEL PIT	0.00	0.00	0.00	0.00	0
Total Sand & Gravel Escrow	**0.00**	**0.00**	**224.00**	**-224.00**	**0**
3-7-600-0 EXCAVATOR PMT - KANSAS SB	0.00	0.00	28,140.55	-28,140.55	0
3-7-600-1 2016 Tandem pmt - CNB	0.00	0.00	33,622.31	-33,622.31	0
3-7-610-0 GRAVEL FY17 SPEC PJCTS	0.00	0.00	0.00	0.00	0
3-7-611-0 FY18 Exp - Culvert Thawe	0.00	0.00	0.00	0.00	0
3-7-611-1 FY18 Expense - Roller	0.00	0.00	0.00	0.00	0
3-7-620-0 Tandem 2019	0.00	0.00	0.00	0.00	0
3-8-500-0 TFER FROM/to CAP RESERVE	0.00	0.00	3,000.00	-3,000.00	0
Total Capital Reserve Fund	**0.00**	**0.00**	**64,762.86**	**-64,762.86**	0
5-8-100-0 REAPPRAISAL EXPENSES	0.00	0.00	0.00	0.00	0
5-8-500-0 TFER FROM/to Reappraisal	0.00	0.00	0.00	0.00	0
Total Reappraisal Escrow	**0.00**	**0.00**	**0.00**	**0.00**	0
6-7-100-0 Paving & Pvmt Repair	0.00	0.00	0.00	0.00	0
Total Pavement Escrow	**0.00**	**0.00**	**0.00**	**0.00**	
7-8-500-0 Preservation Expenses	0.00	0.00	0.00	0.00	
Total Preservation Escrow	**0.00**	**0.00**	**0.00**	**0.00**	
A-7-800-0 Forest Expenditures	0.00	0.00	800.00	-800.00	
Total Forest Escrow	**0.00**	**0.00**	**800.00**	**-800.00**	

Account	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	FY-19/20 MTD Pd 7 Jan
B-7-800-0 River Rd Mit Grant Exp	0.00	0.00	26,536.91	-26,536.91	2,145.00
Total River Road Mit. Grant	**0.00**	**0.00**	**26,536.91**	**-26,536.91**	**2,145.00**
Total All Funds	**1,007,190.00**	**0.00**	**1,315,252.20**	**-308,062.20**	**96,180.77**

Account	Budget	Actual	Actual % of Budget
1-7 HIGHWAY, FINANCIAL,SPECIA			
1-7-1 HIGHWAY			
1-7-11 ROADS			
1-7-111-0 SAND	47,000.00	37,351.75	79.47%
1-7-111-1 SAND TRUCKING	21,000.00	22,500.00	107.14%
1-7-111-2 Gravel Trucking	6,000.00	2,677.50	44.63%
1-7-111-A GRAVEL	41,000.00	13,220.00	32.24%
1-7-111-B MAINTENANCE STONE	2,500.00	1,921.00	76.84%
1-7-111-C DITCHING STONE	11,000.00	9,295.04	84.50%
1-7-112-0 BLASTING/HAMMERING	0.00	0.00	0.00%
1-7-113-0 SALT	10,800.00	6,830.46	63.25%
1-7-114-0 CHLORIDE	16,000.00	16,109.00	100.68%
1-7-115-0 CULVERTS	6,000.00	9,875.40	164.59%
1-7-116-0 SIGNS	3,000.00	1,190.75	39.69%
1-7-116-1 Rails	5,000.00	0.00	0.00%
1-7-117-0 SUBCONTRACTS	2,000.00	0.00	0.00%
1-7-117-1 Roadside Mowing	8,000.00	4,125.00	51.56%
1-7-117-2 LINE PAINTING	0.00	0.00	0.00%
1-7-117-A Muni Road Permitting	1,350.00	0.00	0.00%
1-7-118-0 Engineering	2,000.00	7,474.00	373.70%
1-7-119-0 RENTALS	3,000.00	1,602.41	53.41%
1-7-119-1 ROAD RECONSTRUCTION	4,000.00	272.99	6.82%
1-7-119-2 Crossett Hill Rebuild	0.00	0.00	0.00%
1-7-119-A Flaggers	1,000.00	0.00	0.00%
1-7-119-B E-911 SYSTEM	250.00	0.00	0.00%
Total ROADS	**190,900.00**	**134,445.30**	**70.43%**
1-7-12 EQUIPMENT			
1-7-121-0 FUEL	35,000.00	17,969.21	51.34%
1-7-122-0 LUBE	4,800.00	1,466.69	30.56%
1-7-123-0 MAINTENANCE PARTS	5,500.00	2,100.99	38.20%
1-7-123-A BLADES	7,000.00	5,244.52	74.92%
1-7-124-A Tandem 2014	4,000.00	1,073.30	26.83%
1-7-124-B Tandem 2003	0.00	0.00	0.00%
1-7-124-C Tandem 2009	0.00	0.00	0.00%
1-7-124-D Grader	5,000.00	-2,162.99	-43.26%
1-7-124-E Loader	5,000.00	1,542.88	30.86%
1-7-124-F EXCAVATOR	3,000.00	2,005.17	66.84%
1-7-124-G Pickup Truck	6,000.00	4,888.56	81.48%
1-7-124-H Tandem 2016	8,500.00	7,589.24	89.29%
1-7-124-I CHLORIDE TRAILER	1,000.00	31.81	3.18%
1-7-124-J Tandem 2019	3,500.00	449.62	12.85%
1-7-125-0 WINTER TIRES	5,000.00	5,850.20	117.00%
1-7-125-A GRADER TIRE	9,000.00	0.00	0.00%
1-7-125-B CHAINS	5,000.00	4,858.20	97.16%
1-7-125-C LOADER TIRES	0.00	0.00	0.00%
1-7-126-0 SUBCONTRACT	0.00	60.00	100.00%
1-7-127-0 TOOLS	2,500.00	2,195.32	87.81%
1-7-128-0 RADIOS	1,300.00	713.67	54.90%

Account	Budget	Actual	Actual % of Budget
1-7-129-0 Protective Gear	1,600.00	350.74	21.92%
Total EQUIPMENT	**112,700.00**	**56,227.13**	**49.89%**
1-7-13 GARAGE			
1-7-131-0 ELECTRICITY	3,000.00	1,667.45	55.58%
1-7-132-0 HEAT	12,000.00	6,899.77	57.50%
1-7-132-1 HEAT SALT SHED	0.00	1,284.94	100.00%
1-7-133-0 TELEPHONE & INTERNET	900.00	727.31	80.81%
1-7-134-0 MAINTENANCE	2,400.00	280.69	11.70%
1-7-134-1 FABRICATION	3,000.00	354.27	11.81%
1-7-135-0 OFFICE EQUIPMENT	1,300.00	478.12	36.78%
1-7-136-0 GARAGE WATER	500.00	194.60	38.92%
1-7-137-0 GRAVEL PIT	0.00	25,550.00	100.00%
1-7-137-B GARAGE BUILDING REPAIRS	0.00	0.00	0.00%
1-7-138-0 Waste Disposal	2,600.00	1,109.86	42.69%
1-7-138-A Environmental Disposal	800.00	765.00	95.63%
1-7-139-0 COMPUTER SUPPORT	400.00	164.14	41.04%
1-7-139-A GENERATOR	650.00	643.00	98.92%
Total GARAGE	**27,550.00**	**40,119.15**	**145.62%**
1-7-14 ROAD CREW			
1-7-141-0 Temporary Highway	0.00	0.00	0.00%
1-7-141-1 Temporary Highway 2	0.00	0.00	0.00%
1-7-141-A Road Crew - Foreman	54,857.00	28,630.81	52.19%
1-7-141-B ROAD CREW - FT 1	43,912.00	19,383.00	44.14%
1-7-141-C ROAD CREW - FT 2	40,191.00	22,411.96	55.76%
1-7-141-D ROAD CREW - PT	7,000.00	13,750.00	196.43%
1-7-141-E ROAD CREW	0.00	0.00	0.00%
1-7-141-F Road Crew	0.00	0.00	0.00%
1-7-142-0 OVERTIME	21,226.00	11,874.64	55.94%
1-7-143-0 FICA	12,790.00	7,070.03	55.28%
1-7-144-0 WORKMAN'S COMP	19,656.00	26,064.00	132.60%
1-7-145-0 HEALTH/ DENTAL	61,158.00	9,835.63	16.08%
1-7-146-0 RETIRE EXP	6,808.00	3,661.41	53.78%
1-7-147-0 UNEMPLOYMENT	387.00	187.00	48.32%
1-7-147-A Unemployment Penalty	0.00	0.00	0.00%
1-7-149-0 UNIFORMS	6,000.00	3,273.36	54.56%
1-7-149-A MISCELLANEOUS	1,000.00	0.00	0.00%
Total ROAD CREW	**274,985.00**	**146,141.84**	**53.15%**
1-7-15 FINANCIAL			
1-7-151-0 INSURANCE	16,851.00	25,581.81	151.81%
1-7-151-A PREVIOUS YEAR BUDGET	0.00	0.00	0.00%
1-7-153-0 EQUIPMENT NOTE	0.00	0.00	0.00%
1-7-158-0 SHORT TERM NOTE INTEREST	0.00	0.00	0.00%
1-7-158-A SH TRM NOTE - STORM DMG	0.00	0.00	0.00%
1-7-158-B SH TRM NOTE - 2013 DEFECI	0.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
1-7-158-C SH TRM NOTE - GRANT ANTI	0.00	0.00	0.00%
Total FINANCIAL	**16,851.00**	**25,581.81**	**151.81%**
Total HIGHWAY	**622,986.00**	**402,515.23**	**64.61%**
1-7-8 SPECIAL - ROADS			
1-7-800-A AOT	0.00	0.00	0.00%
1-7-800-C #4140 - River Rd '14	0.00	0.00	0.00%
1-7-800-D August 16 2016 Storm Dama	0.00	0.00	0.00%
1-7-800-E Vtrans Grant - Dowsville	0.00	0.00	0.00%
1-7-801-A FEMA - 7/17 flood damage	0.00	14,182.90	100.00%
1-7-802-A GRANT IN AID 17 Marshall	0.00	0.00	0.00%
1-7-802-B GRANT IN AID 18 Grout	0.00	0.00	0.00%
1-7-802-C GRANT IN AID 19 Pollender	0.00	0.00	0.00%
1-7-802-D GRANT IN AID 20 Undetermi	0.00	0.00	0.00%
1-7-803-A Turner Hill Rd Box Culver	0.00	0.00	0.00%
1-7-804-A APRIL 2019 FLOOD	0.00	25,268.81	100.00%
1-7-804-B MAY 2019 FLOOD	0.00	299,100.00	100.00%
1-7-804-C SALT STORAGE BUILDING	0.00	5,429.15	100.00%
1-7-804-D SCRABBLE HILL AOT GRANT	0.00	79,559.52	100.00%
1-7-804-E NOVEMBER 2019 STORM	0.00	50,777.98	100.00%
1-7-804-F HIGHWAY MATERIAL STROAGE	0.00	0.00	0.00%
Total SPECIAL - ROADS	**0.00**	**474,318.36**	**100.00%**
Total HIGHWAY, FINANCIAL,SPECIA	**622,986.00**	**876,833.59**	**140.75%**
1-8 GENERAL GOVERNMENT			
1-8-2 CLERK, TREASURER, OFFICE			
1-8-21 TOWN CLERK AND TREASURER			
1-8-211-0 TOWN CLERK	31,457.00	18,147.20	57.69%
1-8-212-0 TOWN TREASURER	27,787.00	16,030.95	57.69%
1-8-213-0 FICA	4,532.00	2,551.64	56.30%
1-8-214-0 WORKMAN'S COMP	0.00	0.00	0.00%
1-8-215-0 SEMINARS	2,500.00	1,225.00	49.00%
1-8-216-0 HEALTH/DENTAL	8,025.00	6,989.94	87.10%
1-8-216-A Cobra Insurance Payables	0.00	0.00	0.00%
1-8-217-0 RETIRE EXP	1,363.00	795.30	58.35%
1-8-218-0 ASSISTANT CLERK	20,443.00	5,574.55	27.27%
1-8-218-A ASSISTANT TREASURER	1,049.00	1,140.37	108.71%
1-8-219-0 FICA	1,644.00	473.63	28.81%
Total TOWN CLERK AND TREASURER	**98,800.00**	**52,928.58**	**53.57%**
1-8-22 TOWN BUILDINGS/GROUNDS			
1-8-221-0 ELECTRICITY	1,000.00	698.25	69.83%
1-8-222-0 HEAT	800.00	0.00	0.00%
1-8-222-A Water-Town Office	400.00	180.80	45.20%
1-8-223-0 TELEPHONE	1,450.00	869.26	59.95%

Account	Budget	Actual	Actual % of Budget
1-8-224-0 MAINTENANCE	3,000.00	510.15	17.01%
1-8-225-0 EQUIPMENT REPAIR	0.00	0.00	0.00%
1-8-225-A Equipment Lease	1,800.00	774.60	43.03%
Total TOWN BUILDINGS/GROUNDS	**8,450.00**	**3,033.06**	**35.89%**
1-8-23 GENERAL CLERICAL			
1-8-230-0 CLEANING	1,700.00	690.00	40.59%
1-8-231-0 SUPPLIES	2,500.00	1,603.26	64.13%
1-8-232-0 LEGAL NOTICES	750.00	731.51	97.53%
1-8-234-0 Bank Fees	150.00	115.82	77.21%
1-8-235-0 POSTAGE	1,700.00	1,013.85	59.64%
1-8-236-0 RECORD SUPPLIES & RESTORA	4,200.00	2,554.79	60.83%
1-8-236-1 Restoration Expenses	0.00	0.00	0.00%
1-8-237-0 OFFICE EQUIPMENT	200.00	0.00	0.00%
1-8-238-0 COMPUTER HARD/SOFTWARE	1,000.00	201.98	20.20%
1-8-239-0 COMPUTER SUPPORT SERV.	2,750.00	2,195.08	79.82%
Total GENERAL CLERICAL	**14,950.00**	**9,106.29**	**60.91%**
1-8-240-0 Payroll Services	2,000.00	1,206.17	60.31%
1-8-250-0 Elections	750.00	37.00	4.93%
1-8-260-0 T A Note payoff	0.00	0.00	0.00%
Total CLERK, TREASURER, OFFICE	**124,950.00**	**66,311.10**	**53.07%**
1-8-3 TOWN OFFICERS			
1-8-311-0 SELECTBOARD	4,369.00	0.00	0.00%
1-8-311-1 Selectboard via A/P	0.00	0.00	0.00%
1-8-311-A SELECTBOARD ASSISTANT	22,000.00	24,117.17	109.62%
1-8-311-B SELECT BOARD ASSTNT EXPNS	3,000.00	695.63	23.19%
1-8-311-C RETIRE EXP	0.00	0.00	0.00%
1-8-311-D HEALTH/DENTAL	0.00	0.00	0.00%
1-8-312-0 SELECTBOARD EXPENSES	1,000.00	1,834.67	183.47%
1-8-312-A WEB SUPPORT	500.00	800.00	160.00%
1-8-313-0 LEGAL SERVICES	15,000.00	4,663.34	31.09%
1-8-314-0 PLANNING COMMISSION	3,000.00	60.00	2.00%
1-8-315-0 Development Review Board	300.00	124.50	41.50%
1-8-315-A DRB Admin. Assistant	2,200.00	320.73	14.58%
1-8-315-B Due to Zoning Admin for F	0.00	-548.00	100.00%
1-8-315-C FICA	2,440.00	1,861.89	76.31%
1-8-315-D Delinquent Tax Collector	3,331.00	0.00	0.00%
1-8-315-E DRB EXPENSE	350.00	92.84	26.53%
1-8-315-F Abatements	0.00	0.00	0.00%
1-8-316-0 SEMINARS	0.00	0.00	0.00%
1-8-321-0 LISTERS	500.00	0.00	0.00%
1-8-321-A APPRAISAL SERVICES	10,000.00	5,000.00	50.00%
1-8-322-0 LISTERS EXPENSE	150.00	0.00	0.00%
1-8-322-A LISTER EDUCATION	0.00	0.00	0.00%
1-8-323-0 REAPPRAISAL	0.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
1-8-324-0 TAX ADJUSTMENTS	0.00	0.00	0.00%
1-8-325-0 TAX MAPPING	500.00	0.00	0.00%
1-8-326-0 DIV. OF PROP. VALUATION	0.00	0.00	0.00%
1-8-331-0 AUDITORS	167.00	0.00	0.00%
1-8-332-0 MODERATOR	139.00	0.00	0.00%
1-8-333-0 BALLOT CLERKS	700.00	127.50	18.21%
1-8-333-1 Ballot Clerks via PAYROLL	0.00	187.07	100.00%
1-8-334-0 BD. OF CIVIL AUTHORITY	100.00	0.00	0.00%
1-8-341-0 FICA	0.00	0.00	0.00%
1-8-342-0 TOWN REPORTS	1,000.00	0.00	0.00%
1-8-343-0 POSTAGE TOWN REPORTS	300.00	0.00	0.00%
1-8-344-0 RECORDS AUDIT	11,500.00	12,561.25	109.23%
1-8-347-0 TOWN PLAN GRANT EXPENSES	0.00	0.00	0.00%
1-8-348-0 HEALTH OFFICER STIPEND	300.00	0.00	0.00%
Total TOWN OFFICERS	**82,846.00**	**51,898.59**	**62.64%**
1-8-4 LOCAL & REGIONAL 400			
1-8-411-0 WATERBURY FIRE CONTRACT	114,000.00	57,000.00	50.00%
1-8-411-A MORETOWN FIRE CONTRACT	3,000.00	3,000.00	100.00%
1-8-412-0 Emergency Management	1,000.00	0.00	0.00%
1-8-413-0 WATERBURY LIBRARY	700.00	340.00	48.57%
1-8-415-0 CEMETERY COMMISSION	2,700.00	2,700.00	100.00%
1-8-416-0 AANIMAL CONTROL OFFICER	555.00	0.00	0.00%
1-8-416-1 ANIMAL CONTROL SHELTER	500.00	0.00	0.00%
1-8-417-0 Town Forest	200.00	0.00	0.00%
1-8-421-0 COUNTY TAX	13,800.00	13,455.00	97.50%
1-8-422-0 Central VT Solid Waste	1,400.00	1,337.00	95.50%
1-8-423-0 VLCT	2,624.00	2,624.00	100.00%
1-8-423-1 Central VT Reg'l Planning	1,604.00	1,604.40	100.02%
1-8-423-2 State Police Advisory Boa	50.00	50.00	100.00%
1-8-423-3 Waterbury Ambulance	24,950.00	24,949.75	100.00%
1-8-424-0 CAPSTONE (CMMTY ACTION)	0.00	0.00	0.00%
1-8-425-0 CENT VT. COUN ON AGING	100.00	100.00	100.00%
1-8-426-0 CENT VT. HOME HEALTH	2,650.00	2,650.00	100.00%
1-8-427-0 CENT VT. REG. PLNG.	0.00	0.00	0.00%
1-8-428-0 CENT VT. CTR. FOR IND.	150.00	150.00	100.00%
1-8-429-0 AMERICAN LEGION	150.00	150.00	100.00%
1-8-430-0 Green Up Vermont	100.00	100.00	100.00%
1-8-431-0 Everybody Wins	0.00	0.00	0.00%
1-8-432-0 CIRCLE	200.00	200.00	100.00%
1-8-433-0 Home Share Now	300.00	300.00	100.00%
1-8-434-0 WTBY SENIOR CITIZENS	3,000.00	3,000.00	100.00%
1-8-435-0 DUXBURY FOOD SHELF	625.00	625.00	100.00%
1-8-436-0 WASH COUNTY YOUTH SERVICE	250.00	250.00	100.00%
1-8-437-0 PEOPLE'S HEALTH &WELLNESS	250.00	250.00	100.00%
1-8-439-0 Prevent Child Abuse VT	0.00	0.00	0.00%
1-8-440-0 C.V. ECONOMIC DEVELOPMENT	0.00	0.00	0.00%
1-8-441-0 Red Cross	250.00	250.00	100.00%
1-8-442-0 VT Trails	0.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
1-8-444-0 CHILDRENS ROOM	500.00	500.00	100.00%
1-8-445-0 NVt RESOURCE CONSERVATION	0.00	0.00	0.00%
1-8-447-0 OUR HOUSE	0.00	0.00	0.00%
1-8-448-0 Central VT Adult Basic Ed	300.00	300.00	100.00%
1-8-449-0 FAMILY CENTER/WASH. CTY	100.00	100.00	100.00%
1-8-450-0 Sex'l Assualt Crisis Cent	150.00	150.00	100.00%
1-8-450-1 Good Samaritan Haven	0.00	0.00	0.00%
1-8-450-2 Wash Cnty Mental Health	150.00	150.00	100.00%
1-8-450-3 Cntrl VT Economic Develop	0.00	0.00	0.00%
1-8-450-4 VT RURAL FIRE PROTECT TAS	100.00	100.00	100.00%
Total LOCAL & REGIONAL 400	**176,408.00**	**116,385.15**	**65.97%**
1-8-500-0 TRANSFERS - GENERAL FUND	0.00	111,500.00	100.00%
1-8-804-B MAY 2019 FLOOD	0.00	0.00	0.00%
Total GENERAL GOVERNMENT	**384,204.00**	**346,094.84**	**90.08%**
Total Expenditures	**1,007,190.00**	**1,222,928.43**	**121.42%**
Total General Fund	**-1,007,190.00**	**-1,222,928.43**	
2-7-800-0 Gravel Pit Expense	0.00	224.00	100.00%
2-8-500-0 TFER FROM/to GRAVEL PIT	0.00	0.00	0.00%
Total Expenditures	**0.00**	**224.00**	**100.00%**
Total Sand & Gravel Escrow	**0.00**	**-224.00**	
3-7-600-0 EXCAVATOR PMT - KANSAS SB	0.00	28,140.55	100.00%
3-7-600-1 2016 Tandem pmt - CNB	0.00	33,622.31	100.00%
3-7-610-0 GRAVEL FY17 SPEC PJCTS	0.00	0.00	0.00%
3-7-611-0 FY18 Exp - Culvert Thawe	0.00	0.00	0.00%
3-7-611-1 FY18 Expense - Roller	0.00	0.00	0.00%
3-7-620-0 Tandem 2019	0.00	0.00	0.00%
3-8-500-0 TFER FROM/to CAP RESERVE	0.00	3,000.00	100.00%
Total Expenditures	**0.00**	**64,762.86**	**100.00%**
Total Capital Reserve Fund	**0.00**	**-64,762.86**	
5-8-100-0 REAPPRAISAL EXPENSES	0.00	0.00	0.00%
5-8-500-0 TFER FROM/to Reappraisal	0.00	0.00	0.00%
Total Expenditures	**0.00**	**0.00**	**0.00%**
Total Reappraisal Escrow	**0.00**	**0.00**	
6-7-100-0 Paving & Pvmt Repair	0.00	0.00	0.00%
Total Expenditures	**0.00**	**0.00**	**0.00%**

Account	Budget	Actual	Actual % of Budget
Total Pavement Escrow	**0.00**	**0.00**	
7-8-500-0 Preservation Expenses	0.00	0.00	0.00%
Total Expenditures	**0.00**	**0.00**	**0.00%**
Total Preservation Escrow	**0.00**	**0.00**	
A-7-800-0 Forest Expenditures	0.00	800.00	100.00%
Total Expenditures	**0.00**	**800.00**	**100.00%**
Total Forest Escrow	**0.00**	**-800.00**	
B-7-800-0 River Rd Mit Grant Exp	0.00	26,536.91	100.00%
Total Expenditures	**0.00**	**26,536.91**	**100.00%**
Total River Road Mit. Grant	**0.00**	**-26,536.91**	
Total All Funds	**-1,007,190.00**	**-1,315,252.20**	

Town of Duxbury
Selectboard Assistant Report
1/27/2020 Selectboard Meeting

1. Grants – In Process

a. Crossett Hill Road Slide – FEMA (DR-4330)

i. Golder has completed, and submitted two of three required pieces of additional information for review.

b. Scrabble Hill Road Stabilization – Municipal Highway & Stormwater Mitigation FY19

i. No Update

c. Salt Storage Building – Municipal Highway & Stormwater Mitigation FY19

i. Concept design plans have been submitted to VTrans for review with the review period ending 2/14/2020.

d. Camels Hump Road Scoping Study – Transportation Alternatives FY19

i. The Selectboard will review the RFP and make a decision at the January 27 Selectboard Regular Meeting.

e. River Road Paving – Class 2 Town Highway Road Program

i. No Update

f. Ryan Road Culvert Replacement – Better Roads FY20

i. The Selectboard will review the RFP and make a decision at the January 27 Selectboard Regular Meeting.

g. April 2019 Flooding Event – FEMA (DR-4445)

i. No Update

h. November 2019 Storm – FEMA (DR-4474)

i. Governor Scott submitted a federal declaration request to President Trump on Friday, December 20, 2019. The president signed the declaration on January 17, 2020. The Town of Duxbury has

submitted a request for public assistance for this declaration, and is waiting for a FEMA representative to be assigned.

2. Grants – Under Review

a. Scrabble Hill Road Stabilization – Municipal Highway & Stormwater Mitigation FY20

b. Duxbury Highway Department Stormwater Project – Municipal Highway & Stormwater Mitigation FY20

c. Main Street/River Road Intersection Improvements – Transportation Alternatives FY20

d. Duxbury Road Erosion Inventory – Better Roads FY21

e. Camels Hump Road Culvert Replacement – Better Roads FY21

f. Ryan Road Culvert Replacement – Better Roads FY21

3. Grants – Future

a. Atwood Road Culvert Replacement

b. Stevens Brook Road Culvert Replacement

c. River Road Culvert Replacement

d. River Road Paving

4. Work Schedule/Tasks

Town of Duxbury
5421 VT Route 100
Duxbury, VT 05676

Kim Canarecci
Public Assistance Officer
Vermont Emergency Management
45 State Drive
Waterbury, VT 05671-1300

Good Afternoon Kim,

I am writing this letter to the State of Vermont, on behalf of the Town of Duxbury to request an extension on the following public assistance project:

1. **Disaster/Project**

DR4330 – Crossett Hill Slide Duxbury (13102)

2. **Reason for the time extension request**

The project has been broken in two Phases (Design/Engineering, and the Construction) per FEMA. The drilling, and surveying for Phase 1 has been completed, and as a result, the town has chosen an alternative design as presented by Golder Engineering. This design was submitted to FEMA for review as a scope change request. FEMA is currently developing a BCA for the project due to the change in scope and cost. This BCA is almost completed, and will then be turned over to FEMA headquarter in Texas for further review.

3. **Date in which the town expects to complete the work**

The current completion date is set for 2/16/2020, which is why the town is writing to request an extension, as the construction (Phase 2), has not even started. The town is requesting a one-year (12 month) extension, which would set the new completion date for 2/16/2021.

If you have any questions, please contact Jonathan DeLaBruere, the Town of Duxbury Selectboard Assistant at 802-323-2772 or duxbury.sb.assistant@gmail.com.

Thank you,

Jonathan DeLaBruere

Jonathan DeLaBruere

DECLARED JANUARY 17, 2020

SUMMARY

STATE: Vermont

NUMBER: FEMA-4474-DR

INCIDENT: Severe Storm and Flooding

INCIDENT PERIOD: October 31 to November 1, 2019

DATE REQUESTED BY GOVERNOR: December 20, 2019

FEDERAL COORDINATING OFFICER: James R. McPherson
National FCO Program

DESIGNATIONS AND TYPES OF ASSISTANCE:

INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Under Review.

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Addison, Chittenden, Essex, Franklin, Lamoille, Orange, Orleans, and Washington Counties.

HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All areas in the State of Vermont are eligible for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

Duxbury Selectboard Regular Meeting
Monday, January 27th, 2020

Name	Address	Affiliation
Jonathan DeLaBruere		Town of Duxbury
Scott Stockwell	Minuew Rd.	Resident of Duxbury
David Specht		Treasurer
Jeff Podras		