

SELECTBOARD MEETING
October 13, 2014

PRESENT: Dick Charland, Maureen Harvey, Marty Wells, Amy Scharf, Adam Greshin, Mame McKee, John Murphy, Shawnee Perry, Daniel Izor, Diane Sansone, Brian Fitzgerald, Kim Greenwood, Rob Mink, Glenn Mink, Connie Beyerle, George Beyerle, Ericka Campbell, Beth Wilbur.

Dick called the meeting to order at 6pm.

APPROVAL OF MINUTES

September 8, 2014 Maureen made motion to accept with changes Marty second. All in favor.

September 15, 2014 Maureen made motion to accept with changes Marty second. All in favor.

CITIZENS AND VISITORS TO ADDRESS THE BOARD

Glenn Mink, the town insurance agent, reviewed the insurance quote for the selectboard. Most items did not increase other than adding new equipment. The question was asked about what had generated the increase in the workman's compensation insurance premium. He did not have the results of the workman's comp audit but would get them and report back to the board. Glenn also stated that the health insurance would increase about 9% in 2015.

Adam Greshin - House Representative addressed the meeting to let the attendees know that he was running for reelection. He is an independent representing Duxbury and has served on the Ways and Means committee. Health care financing and property tax reform are going to be a main focus for the legislative session. Dick thanked him for always being responsive when we have called on town issues.

George Beyerle asked to address the board regarding power and phone lines being brought to his house. Several years ago he arranged for the permitting and installation for the underground lines with poles on each side of the brook. A new neighbor, Mr. Halpin, added a junction box to his phone line and took service from his line. Mr. Beyerle called the phone company to have the service checked. Fairpoint came and his splice had been removed before they got there. The line has now been moved across the road running through a town culvert and it is believed that those landowners never gave permission to have the line running across their property. The board will contact the Weatheralls and Blakes to see if any permission was given to Mr. Halpin to run the line across their property. The board will send him a letter to remove it from the town culvert.

Daniel Izor asked about his tax assessment. His property was listed as being in the 500 year flood plain. He said his property is in the 100 year flood plain and that would reduce the assessed value. He contacted Tom Vickery and it was confirmed that it is in the 100 plain.

Tom Vickery changed the assessed value and wrote a letter for the selectboard to sign reducing the value. The letter had been signed and he should get a property tax refund.

HIGHWAY REPORT

All of the 2013 FEMA work is done with the exception of removing the bridge. The 2014 FEMA work on the north end of town is done. They hope to have Ward Hill done this week. They have been doing ditching. The two spots that need to be paved are still undone. ST Paving is saying they will come in November which is later than originally expected. They have a small amount of ditch work to be done on Main Street. Stone will need to be hauled to the gravel pit before winter so they are prepared for spring mud season.

TOWN TREASURER FINANCIAL REPORT

Taxes have been collected all week and there is about \$174,000 outstanding. When the mail arrives she should have additional monies to reduce the outstanding amount. Five people used the credit card option. The property taxes reporting on the cost report is messed up and will be worked on tomorrow.

ROAD COMMITTEE REPORT

Road committee met and reviewed the draft personnel policy. A revised copy was sent to Selectboard member with questions.

EMERGENCY MANAGEMENT COMMITTEE

Emergency Management members went to a conference in Fairlee. Mame gave a summary of the numerous items the committee has been working on and provided a monthly report which is attached.

SIGN BILLS

Dick reminded Selectboard Members the Warrants were on the table for their review and approval.

PERSONNEL POLICY

The Selectboard will review the questions that the road committee had and make another draft of the document.

TOWN CLERK HEALTH INSURANCE DISCREPANCY

The attorney did not have a report

RYAN ROAD

Postponed because Ben McKinney would be late and Adam and Mo were not in attendance.

WILDER ROAD REPAIR STATUS

Wilder road is done except the guardrails. Lafayette will install the guardrails but they are extremely backed up on their schedule.

ACT 250 HEARING ON GRAVEL PIT FILL PERMIT

We have not heard from the State of Vermont or SD Ireland regarding the Act 250 permit.

GMP SUBSTATION HEARING REPORT

Kim Greenwood reported that the location of the storm water basin and the aesthetics were the two issues that needed to be addressed. They have moved the location of the storm water basin and will address the aesthetics in two phases. They will do a best guess installation and then reassess the look and make more changes. They are still on target for next year.

NEW BUSINESS

We will request that the state engineer come to sign off on the 2013 projects. There are a couple more administrative items that need to be provided to the state and we will receive our FEMA payment. The state portion of the payment will not be forwarded until all the 2014 work is complete and the state engineer signs off.

HEALTH OFFICER

In an effort to reduce heating costs the road crew had turned off the furnaces for the summer. Because they turned off the furnace it wasn't heating the water and they were reported to the state. The complaint was forwarded to the health officer so they turned on one of the boilers to heat the water.

CODE COMPLAINTS

There is a light in the vault and with years of pulling the cord out to be plugged in it has frayed. It was reported to the state and they sent an inspector to look at a frayed wire and he said to replace it which is a simple fix. The propane line that supports generator was exposed. The propane tank had been moved away from the building and the line to the generator and has been run through conduit underground.

BUDGET PREP SCHEDULE

We need to prepare an 18th month budget. Three additional meetings have been scheduled for October 27, November 24th and December 15th.

STONE/BOYDEN

Doug Boyden offered stone on Ward Hill for free. Adam and Dick met with Doug and we can transport it to the gravel pit and save it to be used at a later point.

HARVEY ROAD RENAMING

Maureen recused herself from the discussion of road naming. Dan Cardoza submitted a request from Tom Harvey that his driveway be named Harvey Hill Road now that there is a third building on the road. Amy made a motion to approve the name, Marty second. All in favor.

HUGHLETT CURB CUT

The Hughletts requested a curb cut on Atwood Road. Adam and Mo looked at the location but were not in attendance. There was a question about the setback from route 100 and since the people that actually looked at the location were not in attendance it was postponed.

HEARING ON THE NEW TOWN PLAN

The floor was opened for a public hearing and questions were solicited from the public. No questions were asked. Amy had questions regarding the town road standard mentioned and several edits. Diane Sansone questioned where you find it on the website. Brian will make the corrections and present it at the Oct 27th meeting for acceptance by the board.

Motion was made by Maureen to adjourn at 7:25pm. Seconded by Marty, all in favor.

Submitted by Maureen Harvey 10/15/2014.

The mission of the Duxbury Emergency Management Committee is to provide a comprehensive and integrated emergency management system that coordinates Federal, State and Community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and manmade hazards that may impact our town.

Report to Select Board
10/13/14

Members of the DEM team have attended several trainings this last month.

On 9/18/14 Vermont DEMHS sponsored a training at Lake Morley for Emergency Management Directors. It was part of a larger Emergency Preparedness Conference. Mame McKee attended.

The Department has compiled an emergency manual full of information specific to potential Vermont disasters. This includes appendices listing area connections that we may need for event response and recovery. The State has evaluated potential disasters by Frequency, Severity and Risk. It is their finding that weather events are the most likely causes for disaster here. The greatest non-weather event is ethanol transport that travels by rail daily through our state and valley. We were enrolled in a responders training for rail incidents this summer. The training was canceled and has not yet been rescheduled.

EM directors will be asked to be part of a statewide group to support other town in need for response and recovery. We have already addressed some of the work the State recommends for a town's preparedness (equipment inventory, mutual aid agreements). They have also suggested we create a hazard inventory of materials stored in town and assign risk to these resources.

On 9/23, 24 & 25/ 14 Vermont DEMHS sponsored a three-day training in Waterbury for MGT 346 EOC Operations and Planning. Eric Zetterstrom and Mame McKee attended.

A team from Texas A&M presented an in depth training included understanding, designing and implementing an Emergency Operations Center. Over the three days we participated in two emergency exercises to better understand the many working components in a large-scale event in populated areas. It was interesting to apply those exercises to the scale of our community. Eric Zetterstrom has created a draft EOC plan that he presented at our last meeting. We would like to work with the Select board to fine tune that model to best work for Duxbury.

On 10/3/14 Mame McKee met with Robert Schell to advance the communications and warning system Vermont Alert. Mr. Schell presented this system to SB and DEM last year and asked for enrollment on the DEMHS website. Some Duxbury citizens have enrolled. Once information on the 'notifiers' information has been confirmed testing will begin as will a promotional campaign to encourage citizens to enroll. This system will allow us to notify people of potential and actual events and advise them what action to

take for their safety. It is also possible to use the system to notify separate sections of our town of road hazards or closures and offer detour options.

Using the provided templates or creating our own we will be able to disseminate very specific information and instruction with one phone call.

In combination with VTAlert, DEMHS can apply reverse 911 which will call every 911 address with a listed landline in a given area with information and instruction.

In Vermont thus far more than 7000 individuals have enrolled in VTAlert. One town has exercised tests and templates.

We will meet with Mr. Schell again at the end of this month. When we have run several tests, Mr. Schell is glad to meet with DEM and the SB again to implement this important communication system.

Every county in Vermont has had a declared disaster since 2000.

Respectfully submitted,
Mame McKee
DEM Director