

Duxbury Selectboard Special Meeting Minutes

Wednesday, November 6th, 2019

Note: The complete audio recording of this meeting may be found at www.duxburyvermont.org

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| SELECTBOARD MEMBERS PRESENT | Bob Magee, Mari Pratt, Dan Schillhammer, Kevin Garcia, Jerry McMahan |
| MINUTES PREPARED BY: | Jonathan DeLaBruere |
| CALL TO ORDER | The meeting was called to order at 6:00 PM by Bob Magee. |
| INTRODUCTION OF SELECTBOARD MEMBERS | Selectboard members introduced themselves and attendees were reminded to sign in using the sign-in sheet. |

CHANGES TO THE AGENDA

| DISCUSSION | PERSON RESPONSIBLE | DEADLINE |
|--------------|--------------------|----------|
| ACTION ITEMS | | |
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CITIZENS AND VISITORS TO ADDRESS THE BOARD

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| DISCUSSION | 1. Bob Magee – Asked the board about the road in front of his driveway being fixed before winter. Kevin explained to Bob that the Highway Department did dump some gravel in that area today. Most of the work was completed within the town right-of-way. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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SPECIAL MEETING ITEMS

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| DISCUSSION | <p>1. Review of Storm Damage from Nov 1</p> <p>a. Kyle Guyette, Highway Foreman, described the damages in Duxbury from the recent storm event. The following were the major reported damages:</p> <ul style="list-style-type: none"> • Camels Hump Road – Washout beyond the state park winter parking area. (Currently not passable) |
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- Camels Hump Road – Washout beyond the intersection of Scrabble Hill Road due to erosion from Ridley Brook.
- Scrabble Hill Road – Beyond the intersection of Mountainview Drive at sharp bend almost to end of class 3 section. The culvert washed out and had to be temporarily replaced.
- Camels Hump Road – Washout before Marshall Road near box culvert.
- River Road – Duxbury/Bolton to town line near ponds coned due to water across road.
- Dowsville Road – Almost to the end of class 3 section. Culvert stayed there but needed some stone and gravel to resurface.
- Turner Hill Road – Near the intersection of Webster Road. Cross drainage culvert couldn't handle amount of water and washed out the road to point of needing a contractor.

b. Mari expressed concerns about Bob approving the emergency contractor work without the rest of the board's approval.

2. **Bond Vote Results & Next Steps** – The bond vote that took place during the Special Town Meeting on November 5th, 2019 was defeated by a vote of:

- **Opposed:** 103
- **In Favor:** 52

A roundtable discussion was held as each board member shared their concerns about the vote results and what the next steps are for the Highway Department Town Garage. Ultimately, the board agreed that the snow load on the roof needs to be monitored, and that the town needs to hire a contractor to shovel the snow. Motion by Mari, Second by Jerry, All in Favor of having the Selectboard Assistant put together a Request for Proposals for the board to review at the November 12th Selectboard meeting.

3. **Budget Discussion on Capital Reserve Plan** – The board discussed the next two items scheduled on the capital reserve plan, which are the town pick-up and a tandem dump truck. The board received input from the Highway Foreman who recommended that the town purchase the pick-up first.

4. **Town Liability with Stormwater Runoff** – The board discussed all of the instances that occurred this year with damage to private land due to

a failed culvert/ditch. Motion by Kevin, Second by Dan, All in Favor of having the town attorney draft an opinion letter on this topic in the amount not to exceed \$800.

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---------------------------------------------------------------------------------------------------|--------------------|----------|
| Write Request for Proposals for contractor to shovel roof when contacted by the Highway Foreman | Jonathan | 11/12/19 |
| Add Town Garage Next Steps to November 25 th Selectboard meeting agenda | Jonathan | 11/25/19 |
| Contact town attorney and have they move forward with the opinion letter on stormwater management | Kevin | 11/12/19 |

FUTURE AGENDA ITEMS

| DISCUSSION | <ul style="list-style-type: none"> • Budget • Grants • Scrabble Hill Road | |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Add items to November 12 th Selectboard meeting | Jonathan | 11/12/19 |
| ADJOURNMENT | Motion by Kevin, Second by Jerry, All in Favor of adjourning the meeting at 8:25 PM. | |

