

Minutes for SELECTBOARD MEETING April 14, 2014

PRESENT: Mo Lavanway, Maureen Harvey, Amy Scharf, Dick Charland, Marty Wells (arrived at 6:35pm), Kym Andrews, Jeff Poitros, Lars Dickson, Patti Harvey, Shawnee Perry, Mame McKee, John Murphy, Jill Smith, Erik Zettjeströn

Dick called the meeting to order at 6:00pm.

APPROVAL OF MINUTES

- March 10, 2014. Mo made the motion to accept as presented. Maureen seconded, all in favor.
- March 14, 2014. Maureen made the motion to accept with minor change. Mo seconded, all in favor.
- March 17, 2014. Mo made the motion to accept as presented. Maureen seconded, all in favor.
- March 26, 2014. Maureen made the motion to accept as presented. Mo seconded, all in favor.
- April 2, 2014. Maureen made the motion to accept with minor changes. Mo seconded, all in favor.
- April 7, 2014. Maureen made the motion to accept as presented. Mo seconded, all in favor.

CITIZENS AND VISITORS TO ADDRESS THE BOARD

John Murphy addressed the board. He addressed his concern with the board's interaction with civilians. He expressed he will be attending meetings to form his own opinion.

Lars also voiced his concern with citizens not being treated respectfully at past meetings.

Jill questioned whether or not there is still a May 10th Special Town Meeting as she has not seen a mailing on it yet. Dick advised the meeting has been warned at the 3 town locations and a mailing will go out in the next couple of weeks, prior to May 10th.

HIGHWAY REPORT presented by Mo -

Saturday repairs were needed on River Road and up on Mountainview. Sunday additional repairs were needed on River Road. The '03 needs steer tires, which are \$900.39 for the pair.

ROAD COMMITTEE REPORT presented by Mo -

- '03 rear-end is fixed and cost \$5,500.
- '09 has a new transmission which was under warranty.
- They received a dealer note for the Internationals indicating that warranty work must now be done by the dealer. When situations come up we will need to look at the cost of towing at \$750 versus the cost of the actual repair. The Freightliner warranty does allow us to fix items under warranty and they provide the parts.
- There is a need for grader tires. We have two quotes, one from Rouse Tire for \$8779 and one from Pete's Tire Barn for \$8,300. A decision must be made, the Road Committee recommends Rouse Tire based on past experience, however Mo confirmed the price is for the same brand tire.
- They are receiving conflicting stories from Tom Anderson at AOT and from DMV in regards to road postings. DMV says no access once posted. Tom says written permission with details specified is allowed.
- They received a request to change a portion of Ryan Road from Class 4 B to A. Adam and Mo will send a letter with specifications.

TOWN TREASURER FINANCIAL REPORT presented by Kym -

Financials through current were provided. Maureen made a motion to accept the financial report as presented. Mo seconded, all approved.

EMERGENCY MANAGEMENT COMMITTEE presented by Mame -

- Happy to have a mission statement from the Selectboard. (visit the town website for more details. www.duxburyvermont.org)
- Welcome Amy Scharf and Steffan Defeo
- Currently identifying grant-funded radios and the need for additional radios for town quadrants
- Lars continues to attend CERT trainings
- Research continues on Red Cross Shelter requirements. Mo will look into getting the Town Garage Meeting Room handicapped accessible.
- The committee is researching downed cell towers and work-arounds

- There were 3 events in 24 days with 48 hours spent by members of the committee. 7 hours spend specific to flood on Main St and they request the board to follow up with residents involved.
- Jill reported she is happy to see cones in bad spots on Crossett Hill.
- Jeff questioned how plastic culverts are cleared as you are unable to apply heat. Mo explained via pressure and chainsaw.
- There is a flood watch Wednesday evening.

SIGN BILLS

Selectboard members were reminded of the Warrants on the table which needed their review and approval.

TOWN GARAGE ENGINEERING STUDY presented by Mo -

He received a quote from Chris Temple of Wolfe Engineering. There is no retainer or special conditions. The quote is for approximately \$1,400 - \$1,750 just to do a structure integrity analysis. This does not include the design.

Dick recommends holding off until later in the year.

UNIFORM CONTRACT presented by Dick -

Dick read a letter provided by the Town Attorney with his opinion in regards to the contract with Unifirst. Dick will talk with Adam and they will put together a letter to start the process of complaint with Unifirst. If Unifirst does not rectify the situation within 60-days a second letter will go out.

GRAVEL PIT PROPOSAL UPDATE -

ACT250 permit has been submitted for SD Ireland to bring in clean fill to reclaim part of the pit.

TOWN CLERK HEALTH INSURANCE DISCREPANCY -

No communication has been received by the Clerk. The Town Attorney is in contact with Washington Country District Attorney regarding interest in prosecuting.

STATE FARM

Hooray! Closing happened on Friday.

APPLICATION FOR DRY HYDRANT GRANT

The maximum grant amount is \$4,000. The Fire Department recommended up on Scrabble Hill. Adam is getting an estimate for materials and Kenny Sargent is our contact.

Maureen made the motion to submit the application for the Dry Hydrant Grant. Marty seconded, all in favor.

CHANGE IN DRB MEMBERSHIP

Maureen made the motion to appoint Ben McKinney to the Development Review Board and list Ken Griffith as an alternate. Mo seconded, all in favor.

GMP SUB-STATION REVIEW presented by Mo -

Mo met with the real estate coordinator. There is a 2-acre easement off the State Farm property. The new sub-station will be down below the bank towards the brook and will be just a little bigger than the existing Winooski Street power station, which this will be replacing. That location is 10 feet above the 100 foot flood plain. It will be fenced with no lighting all the time, it will be switched lighting. There is no need for permit, they have a Certificate of Public Good. This fall they hope to put the road in and prep the site and start building the substation next spring.

FISH PASSAGE WORK ON CROSSETT HILL & HAYES RD

Dick indicated they have a request by the Friends of the Winooski River to replace a culvert at the Andrews residents on Crossett Hill and a culvert on Hayes Road with bridges. The Andrews residents is currently at a stand-still. Dick will contact the Friends of the Winooski River questioning why to proceed with the Hayes Road.

CURB CUT SIGN OFF

Two curb cuts were received - Harvey & Hubber. Both were reviewed by Adam.

Mo made the motion to approve both curb cuts with Adam's suggestions. Marty seconded, all approved with the exception of Maureen who recused herself.

APPROVAL OF DUXBURY STORE LIQUOR LICENSE

Marty made the motion to approve the Duxbury Store Liquor License. Mo seconded, all in favor.

PERSONNEL POLICY

Dick suggested they put this off one more month so all Selectboard Members have the opportunity to review the policy and present recommendations.

OTHER BUSINESS -

- Maureen made a motion to elect Mo as the Vice Chair to the Selectboard in the event Dick is not available. Marty seconded, all in favor.
- Maureen made a motion to approve the amount not to exceed \$901 for the purchase of Steer Tires. Marty seconded, all in favor.
- Maureen made a motion to approve the amount not to exceed \$8,300 for the purchase of grader tires. Mo seconded, all in favor. Mo will see if Rouse Tire will meet Pete's Tires price.
- Dick welcomed new Duxbury resident Eric, who comes to the town with great knowledge and will be available to assist the Selectboard as well as the Emergency Management Committee.

Marty made the motion to adjourn at 7:40 p.m. Seconded by Mo, all in favor.

Submitted by Kym Andrews 4/15/14.