

Duxbury Selectboard Special Meeting Minutes

Monday, July 15, 2019

Note: The complete audio recording of this meeting may be found at www.duxburyvermont.org

SELECTBOARD MEMBERS PRESENT	Bob Magee, Mari Pratt, Dan Schillhammer, Jerry McMahan, Kevin Garcia
MINUTES PREPARED BY:	Jonathan DeLaBruere
CALL TO ORDER	The meeting was called to order at 6:00 PM by Bob Magee.
INTRODUCTION OF SELECTBOARD MEMBERS	Selectboard members introduced themselves and attendees were reminded to sign in using the sign-in sheet.

CHANGES TO THE AGENDA

DISCUSSION	N/A	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CITIZENS AND VISITORS TO ADDRESS THE BOARD

DISCUSSION	<ol style="list-style-type: none"> 1. Susan Shorey – (101 Dowsville Road) Expressed concern to the board about erosion issues. 2. Henry Amistadi – (493 Mountainview Drive) Expressed concern to the board about erosion issues. 3. Christine Matusевич – (336 Turner Hill Road) Expressed concern about erosion and a plugged driveway culvert on Todd Seymour’s property. <p>*For all of these items, the board agreed that they would visit each site to determine the best course of action.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post Driveway Culvert Announcement on FPF and NextDoor forum	Jerry	07/22/19
Add Driveway Culvert Policy Review to next agenda	Jonathan	07/22/19

SPECIAL MEETING ITEMS

DISCUSSION	<ol style="list-style-type: none"> 1. Flood Damage Projects Subcontracting – There was discussion that the Highway Department needed to get back on schedule with regular maintenance of the roads, and suggested that the town subcontract out the remaining flood damage work. The only project that can be subcontracted out at this point in time is Richardson Road, which includes ditching, stone lining, and multiple culvert replacements. Motion by Dan, Second by Jerry, All in Favor of having Jonathan draft an RFP to send out to the public. 2. Gravel Pit Act 250 Permit Update – The berm is completed, and the hydro seeding, and tree planting should to be completed by the end of the week. Jonathan is going to contact Susan Baird from Act 250 to schedule a final site visit for the end of next week. Motion by Dan, Second by Dan, All in Favor of approving the purchase of tree gators for the newly planted trees. 3. Marshall Road Issue – Gary Winnie contacted Kyle about an issue on Marshall Road. Bob and Kevin are going to meet with Kyle to determine the best course of action. 4. Driveway Culvert Issues – There have been multiple reports of Driveway Culvert erosion/plugged issues including on Marshall Road, Mountainview Drive, Dowsville Road, Turner Hill Road, and Crossett Hill Road. Each instance will be reviewed on an individual basis to determine best course of action. If the issue is determined to be from a private driveway culvert, the landowner will be asked to remedy the problem as outlined in the Driveway Culvert Policy. Jonathan is working on a template to send out to landowners when their Driveway Culverts become a problem.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft RFP for Richardson Road work	Jonathan	07/22/19
Contact Mike Avery to see about including tree gators (one for each tree planted) in the invoice	Bob	07/22/19
Finish Driveway Culvert Letter Template	Jonathan	07/22/19

EXECUTIVE SESSION

DISCUSSION	<ol style="list-style-type: none"> 1. Motion by Jerry, Second by Dan, All in Favor of going into executive session at 7:31 PM to discuss personnel. 2. Motion by Mari, Second by Dan, All in Favor of coming out of executive session at 8:26 PM.
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	3. Motion by Dan, Second by Jerry, All in Favor of informing David Specht to apply a 2.8% cost of living increase to the Selectboard Assistant and the Full-Time Highway Department members pay, and a 1.25% merit increase to the Full-Time Highway Department members pay.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURNMENT	Motion by Kevin, Second by Jerry, All in Favor of adjourning the meeting at 8:29 PM.
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Fwd: Marshall Road

4 messages

Kyle Guyette <duxburyforeman@gmail.com>

Wed, Jul 10, 2019 at 7:26 AM

To: rmagee@myfairpoint.net, Mari Pratt <mari.duxburyvt@gmail.com>, jerrymcmahan@gmail.com, dschillhammer@qcpinc.com, kevingduxburyvt@gmail.com, Jonathan DeLaBruere <duxbury.sb.assistant@gmail.com>

Please see the forwarded email from Gary Winnie. I went up and looked at it this morning and will let you guys make the decision on if you want us to do anything with that first section of class 4A that he talks about. There is a small amount of ditching that does need to be done in the area and the corner from Marshall Rd on to Maple street could use a load of gravel to bring the road up.

Along those same lines, I was doing some thinking this morning about the amount of work that needs to be completed this summer and how far we are behind due to all the flooding and rain events. It is my opinion that we should look at the feasibility of contracting out the rest of our flood damage work so that the crew and I can have some time to take care of some of the smaller maintenance issues that are already causing problems (Marshall rd. Turner Hill, Pollander rd, South Crossett, etc). My fear is that if these things are pushed off they are only going to get worse and become larger problems for us, but due to it already being mid July and now having a smaller crew (even smaller when I have to have Ben out in the grader) I am not sure all of this can get done when we still have almost a months worth of flood stuff to finish. (Richardson, Hart, Pleasant/Crossett). I hope this all makes sense.

Please let me know what you think and if you have an questions.

Thanks,
Kyle

----- Forwarded message -----

From: **Gary Winnie** <gary.winnie@yahoo.com>

Date: Wed, Jul 10, 2019 at 6:24 AM

Subject: Marshall Road

To: duxburyforeman@gmail.com <duxburyforeman@gmail.com>, Bob Magee <rmagee@myfairpoint.net>

Kyle

Thanks for filling in and keeping things going for us. My wife and I have always appreciated the difficult job you guys have and how much you put into it. Hang in there. As you know things get better but only very slowly.

I wanted to update you on a situation on Marshall Road. As you may know the class 3 status ends at the Maple St. turn around and then the last 0.51 miles of Marshall Road is class 4A. We have put down over 200 yards of gravel on that part of the road in the past few years along with extensive brush and tree cutting to bring that road up to 4A status. it's looking good now but we have never been able to grade the road and I don't think the town has graded it since 2014 maybe 2015. I am preparing an easement on my property (which is the end of the class 4A road) for a turn around. Adam already looked at the space and said it was a go if I got the paperwork done. Something to look forward to hopefully this year.

We have not however put any gravel on the first hill of the class 4A road which is right after Maple St. and adjacent to the lorio property. There was an extensive wash out there this past weekend and I fear any more damage there will make access to the rest of the road difficult. There are two curb cuts and some ditching issues that complicate that spot. Much of the gravel after the last storm was washed into the field across the street from the Maple St. curb cut. Just a few feet away from that curb cut is another that used to access the Cahallan property which is not being used any more. That cut gets overwhelmed easily and along with the inadequate ditch on that side of the road sends the rain water down the road and washes into the field. It has also jumped the culvert at the curb cut on Maple St. and damaged the class 3 road as well.

Question: is there any quick fix that can be done there to make sure we don't lose that part of the road? Currently there are 7 full time residents on that section of the road (Marshall Road class 4A) any help would be appreciated.

Fwd: Plugged culvert pipe

1 message

C. Matusevich <cmatuse@gmail.com>
To: duxbury.sb.assistant@gmail.com

Wed, Jun 26, 2019 at 5:23 AM

Hi Jonathan, I've forwarded the email below in regards to the culvert pipe issue.
Thank you
Christine

----- Forwarded message -----

From: **C. Matusevich** <cmatuse@gmail.com>
Date: Mon, Jun 24, 2019, 7:47 PM
Subject: Re: Plugged culvert pipe
To: Adam Magee <adam.duxburytown@myfairpoint.net>

Hi Adam, the Seymours did a lovely job of working on the ditch but the culvert pipe is still plugged. The ends have been shoveled out. I'm not sure if they plan to do anything further but it doesn't look like it. A plugged pipe isn't very functional. How long does he have to rectify the problem?

As a side note, I spoke to Joanne burno briefly yesterday and my neighbor martha Ewell today and we all find Todd Seymour parking his truck in the road hazardous and unnecessary. He has plenty of space for his vehicle and trailer. People speed up the hill and I worry about having a head on accident with another car as I head down and around his vehicles. Is parking in the road like that a violation? I know this may be a question for the select board. If yes let me know.

Thank you
Christine

On Sat, Jun 22, 2019, 3:21 PM Adam Magee <adam.duxburytown@myfairpoint.net> wrote:

I will handle it Monday and get the email and paperwork going. I will be in touch with you to let you know what's going on.

Adam

Sent from my iPhone

On Jun 22, 2019, at 3:11 PM, C. Matusevich <cmatuse@gmail.com> wrote:

Yes that is the one. Thank you.

On Sat, Jun 22, 2019, 3:00 PM Adam Magee <adam.duxburytown@myfairpoint.net> wrote:

Is this the one that he uses as a storage for plows. Culverts are home owners responsibility. If it's that one I'll get one his case ASAP!

Adam

Sent from my iPhone

> On Jun 22, 2019, at 12:45 PM, C. Matusevich <cmatuse@gmail.com> wrote:

>

> Hi Adam, the culvert pipe across the street is completely plugged/buried. Hoping you can either unplug or ditch it at some point. I'm at 336 turner hill rd. It's Seymour pipe.

>

> Thanks

Duxbury Selectboard Special Meeting Monday, July 15th, 2019

Name	Address	Affiliation
Kyle Guyette		Highway Dept.
Henry Amistadi	493 Mountain View	Resident
Jessie Engels	" "	"
Alan Guadenbush		Resident
Susan Shore	101 Dowsville Rd	Resident
Jonathan DeLaBruere		Selectboard Assistant
Christinae Matusевич	336 Turner Hill Rd	Resident