

**Minutes for SPECIAL SELECTBOARD MEETING  
July 30, 2014**

**PRESENT:** Dick Charland, Mo Lavanway, Maureen Harvey, Kym Andrews, John Murphy

Dick called the meeting to order at 6:15pm.

**SET TOWN TAX RATE**

Maureen made the motion to set the town tax rate at .5278. Seconded by Mo, all in favor.

**PERSONNEL POLICY**

John offered his services for reviewing the personnel policy and provided excellent feedback. John also recommended creating a set of work rules to add-on to the personnel policy.

Kym questioned who the personnel policy covers. Dick confirmed the Town of Duxbury Personnel Policy only covers the Road Crew. Elected officials benefits are decided upon through Selectboard decisions and taxpayers decisions at Town Meetings.

Sections 1 through 15 were reviewed. Dick will bring the Alcohol and Drug Use policy, which was previously reviewed by the Selectboard, to the next meeting.

Motion was made by Maureen at 8pm to reconvene the meeting to Wednesday, August 6th , 2014, at 6pm. Seconded by Mo, all in favor.

Submitted by Kym Andrews 8/3/14.