

DRAFT

SELECT BOARD MEETING MINUTES

JULY 8, 2013

PRESENT: Dick Charland, Maureen Harvey, Mo Lavanway, Marty Wells, Dawn Poitras, Julie Benedict (Vermont Dept. of Health, VDH), Rachel Rolfe, VDH, Daniel Currier CVRPC, Candi Canton, Leon Dunbar, Bob Magee, Dan Cardozo, Adam Magee, Jeff Poitras, Ken Scott, Ed Patterson, Shawnee Perry, Debbie Sweetser, Paul Sweetser, Kenneth Stove Jr., Kristen Fautain, Alan Quackenbush, Brian Fitzgerald, Lars Dickson,

Meeting Called to order at 6:00 p.m. by Dick.

MOTION: Maureen made a motion to accept the minutes of June 10, 2013 with the corrections, 2nd by Mo. All in favor.

MOTION: Mo made a motion to accept the minutes of the special meeting of June 25, 2013. Maureen seconded, all in favor.

CITIZENS AND VISITORS TO ADDRESS THE BOARD:

1. Ed Patterson asked the board about hiring the town's grader and operator to move the loads of stones for the roadways at Patterson Trailer Park. Discussion took place and the board referred Mr. Patterson to Walkers as they are advertising. Dick also informed Mr. Patterson that it is town policy not to engage in this process.
2. Dan Currier of Central Vermont Regional Planning Association asked the board for a letter of support to apply to the Hazard Mitigation Grant Program. This would allow for the ability to conduct the Winooski River Flood Mitigation Project which would study choke points along the Winooski River. After discussion, the board asked for more information due to cost and the plan. A special meeting could be called if necessary.
3. Jeff Poitras wanted the board to know that there is an issue with the ditching along Main Street, Duxbury and that the culvert was lifting below Don Byrd's driveway. He also told the board he took pictures if they were needed.
4. Rachel Rolfe of the Vermont Dept. of Health, nursing, wanted to provide the town and town's citizens information regarding resources that people can access through the State of Vermont. Renters/home owners with limited income can apply to the community land grant and they can get a complete assessment of their home and will be provided with a feedback letter of necessary work. Financial support is available.

Information was provided to the board and a packet was given for the town clerk's office for people to access for more information.

5. Julie Benedict, VDH, Emergency Planning Committee, is looking for a person from Duxbury to join the committee. The committee meets the 4th Monday of each month, 6:00 p.m. at the Barre City Public Safety Building. This is an opportunity for county planning in case of emergencies but also a support to local town planning. Bob Magee and Julie will connect to discuss next steps.
6. Lars Dickson wanted to know if there was a clear plan to maintain Class 4 roads. Dick stated that there is no town obligation in the maintain Class 4 roads per policy. Lars also asked to have some material for the roads on the class 3 road by his house and up to the Class 4 road the next time grading occurs.

FORMEN REPORT:

1. Dowsville is completed. Culverts from Betsy Allen are installed to the end of the flats before Meaker Road. Within budget.
2. 2008 tandem transmission is gone. International and Eastern representatives are meeting. The word giving to Adam is that it was improper installation of the transmission. Adam is communicating with all involved. The truck should be down for a week.
3. Ditching from Hart Road to the Winooski Bridge. Working to solve problems with Crossette Hill and Richardson Road.
4. Issues with culvert on Morse road plugged 90%. The culvert is the home owner's responsibility. Adam and Ken will send bill to homeowner, per policy.
5. River Road from the Old School House to Community Garden will be closed starting July 9, 2013. This is closed to all, joggers, walkers, bikers, all vehicles. Signs are posted.
6. 4th of July washouts, Camels Hump, Scrabble Hill washed out replaced culverts, River Road culvert washed out further discussion later in meeting regarding this culvert. Adam wanted the board to know there was a lot of overtime and communication happened with the Board Chair regarding this.
7. Adam is checking on new barriers with reflectors for the River Road project.

MOTION by Dick, to waive the ordinance of "No Parking" along River Road to Hayden Hill Brook; Parking will be on the river side of road. Seconded by Mo, all in favor.

Adam will put up no parking signs in the area that people cannot park. Lars will post the information on the website.

TREASURER REPORT

Meeting with Ken, Dick, Maureen and Bill Yacavoni will take place on Thursday, July 11 at town clerk's office to discuss audit and FEMA payments.

Question regarding the uniform contract with Unifirst. There is a signed contract on record until 2017 by a previous select board member. Mo will call VTLC to research contract issues. Mo will report back to the board.

ROAD COMMITTEE: No meeting

HISTORICAL SOCIETY: No report

EMERGENCY MANAGEMENT COMMITTEE:

Members have been working with Adam with issues as they occurred. Radio issues will be wrapped up this week. Committee suggested thinking about getting a portable generator to help with lighting when crews are out working past dark repairing roads, etc. Dick signed letter for Shawnee.

Adam stated that he has been very helpful with the emergency management and select board supporting the road crew. Adam thanked everyone for their support and help.

OLD BUSINESS:

FEMA loan, this information will be covered with meeting on Thursday with Ken, Bill, Maureen and Bill Yacavoni and reported back to the board.

Dick provided information regarding the River Road repair to the culvert. This culvert was the grant that the Town of Duxbury did not get. FEMA is coming to Washington County to determine if communities qualify for funds. Dick has been communicating with the State of Vermont and John Grenier to come up with a solution. Maureen asked about having a bridge built instead. Dick said that if FEMA does say we can get funds they will not pay for a bridge. Options that are available at this time, is a temporary bridge that can be rented from the State of Vermont. Duxbury would be responsible for the contractor and FEMA will allow reimbursement of cost. Dick will report back to the board once more information is provided on Wednesday.

MOTION by Mo; That the Town of Duxbury enters into a contract with the State of Vermont to rent a minimal of 1 ½ to 2 lane bridge for River Road. Seconded by Marty, all in favor.

Marty is concerned with increase cost to tax payers and wants us to look at the budget in August to see what we may or may not be able to adjust for cost.

Mo asked the question regarding if there was need on Camel's Hump how would that happened. Adam said it will take time because we would need to go around for now.

Dick reported that the stand by generator has been put in place, temporary tank is installed. The electrician would be finishing up tomorrow and would be tested.

Kate Warner from Trust for Public Land presented to the board regarding Dowsvill Brook proposed addition to Camel's Hump State Park. Kate provided an overview and an outline and wants a letter of support from the board. After a discussion, Kate will provide to the board the tax implications and town expectation etc., the board will meet again with Kate when information is available.

Garage Heating Changes:

Mo presented information for conversion of heating system.

1. Marshall Folsom for garage boiler, re-piping, Tekmar 263 control, and wiring at \$4800.00.
2. Patterson Fuel, Kathy Hartley, conversion Orvis, \$1680.00 to remove/install converting to gas \$2190.00 does not include setting tanks, gas piping, and removing oil lines.

Jeff Poitras asked why not go to more efficient boiler, Dick state cost and you don't get the efficiency stated related to cost.

After a discussion, Dawn asked the board to put this on hold until we get a chance to really look at the budget to support Marty's concern of budget and tax burden on community members. Dawn asked to have this looked at again in August/September once we have a better idea of cost from rain damage. Also, discussed was the fuel cost for the town.

MOTION by Mo: To send a letter to oil companies to request pricing for diesel and #2 oil for the town of Duxbury. Seconded by Mo. All in favor.

State Farm Update: Dick connected with Adam Greshin regarding the state farm purchase. It was reported to Dick that Green Mountain Power is looking at the area for a sub-station. The State is in negotiations with Mr. Noyes, who was in process of purchasing the land. Dick let Mr. Greshin know that it was disrespectful to proceed with this without having communication with the Town of Duxbury.

Duxbury Store: The owners had appealed the ruling, the appeal was granted and they are meeting with the State to meet all requirements to make sure the entrance and exit to Route 100 meets standards.

NEW BUSINESS:

Received bids for the 2000 truck:

\$6125.00 Spinelli's

\$6300.00 Robert Garland

MOTION by Dawn to accept bid of \$6300.00 for tandem truck, second by Mo all in favor. Adam will have buyer sign waiver stating "sold as is".

FEMA PAYMENT:

Motion by Mo to pay \$146,903.18 towards loan, seconded by Marty. All in favor

Deb Sweetser showed pictures and asked the board to take action regarding Crossett Brook and the end of Clyde a large slide and has fallen into the brook, several trees and if more rain comes it could cause damage with culvert and flooding. Some board members did see the slide, Adam meet with Pat Ross. Mr. Ross did not feel any danger to Crossett Hill, but if the culvert blocked it would be an issue. It was suggested to remove trees with stumps similar to the job on Camel's Hump. After discussion, the board is looking for 3 bids for the removal of trees and stumps. Mo will coordinate with the 3 bidders.

Lavanway Road needs to be officially named. All steps have been taken but with the change in E-911 coordinator it seems the last step was not completed.

MOTION by Dick : What is signed as Lavanway Road is named officially and reported to E-911 coordinator. Seconded, by Marty. All in favor.

Dick wanted the residents that carry flood insurance to be aware that there will be a significant rate increase in flood insurance starting in October. People should check in with their flood insurance policy carrier to get information directly from them.

Hollis-Pratt Permit. Dick read a letter written regarding permit fee charge. Dick did the research and will send a letter to Mr. Hollis-Pratt regarding this issue. Dick will also ask Al Quesnel to attend the next board meeting to discuss the matter and get clarity.

Dick forward information to board members regarding FEMA's new outline and requirements.

Dick asked Adam about culverts, Adam state he has none left. Dick asked Adam to locate the 10 culverts needed and to check in with him tomorrow.

SAND BIDS:

Adam Stone	\$3.85 yd	\$19,250.00
Griffin & Griffin	\$3.75 yd	\$18,750.00
Josh Bell Trucking	\$4.25 yd	\$21,250.00
Chenney Trucking	\$4.69 yd	\$23,450.00
Steve Wilder	\$4.14 yd	\$20,750.00
Walker Construction	\$3.25 yd	\$16,250.00

MOTION by Marty to accept the bid from Walker Construction of \$16,250.00 for sand.
Seconded by Maureen, all in favor.

MOTION by Mo to adjourn meet at 8:50 p.m. seconded by Marty. All in favor.