

Duxbury Selectboard Meeting - 9/10/12

Members present: Dick Charland, Mo Lavanway, Maureen Harvey, Craig Isvak

Others present: Dale Marshall, Betty Gibbs, Brian Gibbs, Adam Magee, Dawn Poitras, Jeff Poitras, Bob Magee, Lars Dickson, Wayne Langlais, Adam Greshin, Ken Scott, Scott Woodard, Ames Robb

Minutes 8/22 – Maureen H. motion to approve, Mo 2nd. All in favor

Minutes 8/27 - Approved with corrections (to come to Ames from Maureen & Mo)  
Maureen H motion to approve. Mo 2nd. All in favor

Citizens and visitors to address the board:

Betty Gibbs: Selectboard meeting minutes after May 31, 2012 are not on file (in the binder) in town clerk's office. Maureen - minutes from every meeting have been delivered to the Town Clerk's office. Ken - no one from the Selectboard has hole punched the minutes and put them in the binder. He kept minutes of the most recent meetings on the counter for a couple of months and then discarded them. He says this is not his responsibility.

Betty Gibbs: Town truck for sale: who approved it for sale and who approved the price? Dick takes full responsibility. Who came up with the price? Dick - very casual conversation. Truck has been moved back into the garage.

Bob Magee – Re: Road Committee minutes: there was a motion to have the runner up for the Road Foreman position take the second position? Dick: let's discuss when we get to it on the agenda.

Adam Greshin - introducing himself to the town because of new Leg District. He has been a State Representative for 4 years and is running again for one of two seats in the district Duxbury is now part of. He has been traveling through town knocking on doors to introduce himself to people.

Dawn Poitras - is the vacant Selectboard position on the agenda? Dick - they are taking applications and expect to address at next meeting.

Jeff Poitras - Jeff is confused about the Road Committee meeting. There were three Selectboard members at the last one and he believes this this is an unsanctioned and unwarned Selectboard meeting. Dick called VLCT. VLCT said that Road Committee is an extension of the Selectboard and there is no conflict with three SB members being there; (especially because hiring of Road Foreman was on the agenda). VLCT says that it did not need to be warned because members were participating in an administrative capacity.

Reports:

Adam Magee, Acting Road Foreman: started gravel on Camel's Hump; stopped because there is not enough to continue and still have some in reserve for emergencies. 2003 Truck - issue with rear seal and axle. Adam spent time on Welch Rd to clean up from storm. Needs to get to Devlin Rd too. Adam plans to grade Crossett and Camel's Hump again, the south end again = Ward Hill etc. Pick up truck town was looking to buy from G. Stone is gone (sold). Adam got a new quote from Lamoille Valley

(350 pickup). G Stone price was \$36,600. New price \$38,358 from Lamoille Valley Ford. Mo: any benefit to a trade on the Lamoille Valley offer? Adam: No trade quote without seeing it. Any benefit to undercoating new truck? Yes - we should – at a cost of maybe \$500-600? Winter tires? Adam: \$176 each. Backhoe: can't keep hoses on the backhoe. 1998 backhoe and the hoses are all cracked. We should re-do all hoses next year. Dick: this will be on the list for budget.

Town Treasurer, Financial Report: Craig: road crew overtime? There has not been overtime in months until this past weekend due to the storm. Maureen: Itemization on the loan? What is the balance? Ken: We spent \$1,499,999 of the \$1.5m loan. Ken/bank needs letter from John Grenier stating that all work related to April and Irene is complete. Dick: we have been reimbursed everything for Irene by FEMA. Still waiting on some from April storm. Dick will follow up tomorrow. Why are we holding on to these FEMA funds? Ken - because the town treasurer has not been instructed to pay them out. The General Fund needs to be reimbursed. The total outstanding to the town is \$100k, leaving \$572k in FEMA reimbursement received. We are now paying interest on \$1.5m when we could be paying interest on \$1m. \$672,204.11 is our balance. Craig moves \$572,204.11 be sent to Merchants. Second Mo. All in favor. Craig moves that the remaining \$100,000 be moved to town General Fund. Mo 2nd. All in favor

Town Clerk - statewide recount for primary will be Thursday & Friday in Montpelier. Ken was appointed by the Superior Court judge to be in charge of the county-wide recount and will be in Montpelier. Dick: Will the office be open? Yes - Deb will be there.

Road Committee: Culvert surveying continues. Bridge survey is done. Dick has the results. Bridge 37 needs rails. Bridge 39 needs rails. There is a list of work 40, 41. Bridge 7 is a timber bridge that needs work (Mill Rd - crosses Crossett Brook) - is town responsible? Advanced rot on timber deck. Re-decked in 2004 (Scott Woodard).

Emergency Management Committee: Bob - no word on grants. Where do we go from here if we don't receive the grants? (with repeaters) He has meeting with Washington Electric Coop and Green Mountain Power on setbacks.. He requests that the Selectboard next agenda include mutual aid agreement. EM Committee is inventorying emergency equipment. We should be sure everything is marked (stenciled). We need signage & cones - some missing since Irene. Lars: we need an inventory of all of the equipment the town has.

Old Business: FEMA report. Dick and Maureen met with Ben Rose who is the Public Assistance officer for VT Emergency Management for Irene. Looking for guidance on recouping funds not included in the project worksheets. Most of those were associated with the April storm, which Ben has nothing to do with. Alec Portalupi was sent an email by Ben. Maureen is working on this. We need to begin the closeout process on the project worksheets at that time we can submit the expenses that were missed on April. \$12,000 missed on Irene, \$131k and \$31k on April storm.

AOT grant - Pollander. Culvert is in place. They thought they would reopen road by the end of this week; project won't be done for another week.

Gravel pit: new topo map with contours was submitted to Act 250. Still no word (per John Grenier). This needs to be resolved as we are almost out of gravel.

Disseminating information to townspeople: Dawn Poitras - the website is not the answer. Many people do not use the internet.

Devlin Rd: no update (per Maureen).

New Business: Road Committee met last Wed and interviewed candidate. RC Recommendation to appoint Adam Magee to a one year, career conditional appointment to Road Foreman. So moved by Maureen, 2nd Mo. All in favor. Equip operator level 2 is now vacant. Should it be posted or should it be offered to the #2 candidate from the RF position? Selectboard will meet Monday the 17th, 8am to review applications. Dick will email job description to Ken for posting. Move that the #2 position be advertised open through 9/14, Close of Business. Mo, MH 2<sup>nd</sup>. All in favor

Disposal of old pickup truck: should be put out for bid as is (with plow). Sealed bid due to Town Clerk's office by COB 9/21. Will go in the papers one week. Truck will go back out with a sign. Mo will take care of newspaper ad with info from Adam.

Replacement pickup: Lamoille Valley option? Total available budget is \$40k. Mo moves to purchase the Ford 350 as described along with the 9 ft fisher plow and undercoating and winter tires, not to exceed \$40k, 2nd Maureen, all in favor. Adam: State does stenciling for free.

Expenditure limits: Dick makes a recommendation that the Road Foreman may make purchases up to \$500 without pre-approval. Up to \$1,000 with approval of chair of Selectboard, over \$1000 the whole board should review. Subject to review at discretion of SB. So moved by Maureen, with the additional instruction that the limits are per work order. Craig, 2nd. All in favor.

Move to adjourn. Craig/Maureen. All in favor. 7:15 pm