

Duxbury Selectboard Special Meeting Minutes

Tuesday, September 10th, 2019

Note: The complete audio recording of this meeting may be found at www.duxburyvermont.org and the complete video recording of this meeting may be found at <https://mrvtv.com/511124-2/>

SELECTBOARD MEMBERS PRESENT	Bob Magee, Mari Pratt, Dan Schillhammer, Jerry McMahan, Kevin Garcia
MINUTES PREPARED BY:	Jonathan DeLaBruere
CALL TO ORDER	The meeting was called to order at 6:02 PM by Bob Magee.
INTRODUCTION OF SELECTBOARD MEMBERS	Selectboard members introduced themselves and attendees were reminded to sign in using the sign-in sheet.

CHANGES TO THE AGENDA

DISCUSSION	<ol style="list-style-type: none"> 1. Remove Bond/Note Vote Articles, as this will be discussed in more detail at the regular selectboard meeting on Monday, September 23, 2019. 2. Add Town Pick-up Truck 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CITIZENS AND VISITORS TO ADDRESS THE BOARD

DISCUSSION	<ol style="list-style-type: none"> 1. Erik Zetterstrom – Erik asked why the Bond/Note Vote Articles was removed from the agenda, and if the vote was going to be discussed at the meeting. 2. Brenda Hartshorn – Brenda asked if the board could discuss whether or not a detailed highway maintenance schedule exists, and if not, will one be created. 3. Burt & Becky Green – Expressed concerns about the gravel pit area, and what was supposed to happen with the land. They also expressed concerns about people going on the land to shoot guns. The board stated that they were unaware of this taking place, and would address it at the next meeting. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Add Highway Maintenance Schedule to next regular meeting	Jonathan	09/23/19
--	----------	----------

SPECIAL MEETING ITEMS

DISCUSSION	<p>1. Waterbury Ambulance Service – Mark Podgwaite, Executive Director, discussed the challenge with their current facility in Waterbury Center, and the potential of building a new facility in Duxbury. A total of three locations were discussed with town officials including two sites in the gravel pit area and one at the town garage/office location. Due to the existing infrastructure already in place at the town garage/office site, this site has been discussed as the most feasible option. The town is also going to explore the option of building a new town office building attached to the new Waterbury Ambulance Service building as our current facility is rotting and lacks the capacity to expand. If this combined building were to move forward, the building would share public spaces such as restrooms, meeting space, and a kitchen.</p> <p>2. Gravel Pit Closure and Upcoming Site Work – During the regularly scheduled selectboard meeting on Monday, September 9th, 2019 the board opened bids for this project, and voted to move forward with DirtTech for the Highway Department storage yard site work for a total of \$195,735. The town currently has a grant to build a new salt storage building that will lie within the footprint of the storage yard.</p> <p>3. Town Garage Repair vs. New Building – A presentation was given about the two options for the town garage including fixing the existing town garage or building a new town garage. The cost for fixing the existing building is as follows:</p> <ul style="list-style-type: none"> • Baseline fix – 226,000 • + Wall Panels – 49,500 • + Electrical – 3,500 • + Garage Doors – 18,500 • + Heating System – 50,000 <p>The estimated cost for building a new town garage is around 600,000.</p> <p>4. Town Pick-up Truck – The board discussed that the town pick-up will not pass its state inspection due at the end of December 2019 without about \$7000 in repairs. The truck is due for replacement in FY2021 from the capital reserve. There was also discussion about what policies are in place for the town pick-up regarding personal use of the vehicle.</p> <p>5. Town Staffing</p> <p style="padding-left: 40px;">a. Town Treasurer – The current town treasurer, David Specht, has announced that he will be providing the board his resignation</p>
------------	--

effective sometime before town meeting day in March 2020. He will provide the exact date to the selectboard when he determines what that date will be. David has appointed Maureen Harvey as the Assistant Treasurer. The town has the option of keeping the treasurer position as elected or asking the voters to change the position to an appointed position.

b. Selectboard Assistant – It has been one year since the creation of this part-time pilot position that was originally budgeted for \$25,000. It has been determined that this position, as directed by the selectboard, has enough work that a full-time position is needed. It was discussed that the amount of money being brought into the town through grants is an asset to the town.

c. 4th Full-time Highway Position – The board discussed that it will be asking the voters in March to add a 4th Full-time Highway Department Maintenance Position due to how far behind the Highway Department is on regular maintenance. The voters also asked if and when our Highway Department members attended workshops and trainings.

6. **Spring 2019 Flooding Update/Grant Projects** – Jonathan presented on what the town experienced for flood damage this spring, and the current status of those projects. He went on to discuss the remaining town projects that are grant funded, and what the scope of work is and what costs are associated with each project.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Find Highway Department workshops and trainings and provide these classes and dates to the Highway Foreman	Jonathan	ASAP
ADJOURNMENT	Motion by Kevin, Second by Mari, All in Favor of adjourning the meeting at 9:52 PM.	

Duxbury Selectboard Special Meeting
Monday, September 10th, 2019

Name	Address	Affiliation
Jonathan DeLaBruere		Town of Duxbury
Katie Martin	Watovun	Press
Dwight & Elizabeth Sadan	Duxbury	Crossett Hill
Brenda Hartshorn	Duxbury	Resident / Taxpayer
Cindy Sennings	Duxbury	Resident
SCOTT WOODARD	DUXBURY	RESIDENT TAX PAYER
Brian Delphuk	Duxbury	—
Mandy Wells	Duxbury	TAX Payer
Dick Charland	Duxbury	"
Amy Cisz	Duxbury	Resident
Joe Rutledge	Duxbury	TAX Payer
Ames Robb	"	"
Scott Stockwell	" " "	RESIDENT
Shannon Perry	Duxbury	Resident...
Mark Podgorski	#	WASI
Bonnie & Mark Mone	Duxbury	
David Specht		Treasurer
Jeff Poiras	24 Melow	
BRIAN T. FITZGERALD	DUXBURY	CITIZEN
Maureen Haney		
Torrey Smith	Duxbury	resident

Name	Address	Affiliation
Mary E Welch	Duxbury	resident
Don Welch	Duxbury	resident
Adam McNamee	Duxbury	resident
BRUX RESTORATION	Duxbury	Resident
Kate Hensley	Duxbury	resident
ANSON FRIEDKIN	DUXBURY	resident
CHARLES WALLACE	DUXBURY	Resident
Bill Morse	"	"
Jim Dean	Duxbury	resident
Henry Amistadi	Duxbury Duxbury	Resident
Jessca Engels	"	"
James Jennings	Duxbury	tax payer
Sharon Wilson	"	"
Jill Smut	"	"
Andy McMahon	Duxbury	resident
Burt Beck & Assoc	"	"
McCA	² Duxbury	resident
Lestie Proteau	Duxbury	Resident
Carol Johnson Collins	Duxbury	Resident
Fred Collins	Duxbury	Resident
Kara Ramsden	Duxbury	Resident

