

## Duxbury Selectboard Special Meeting Minutes

Monday, September 16, 2019

Note: The complete audio recording of this meeting may be found at [www.duxburyvermont.org](http://www.duxburyvermont.org)

SELECTBOARD MEMBERS PRESENT	Bob Magee, Mari Pratt, Dan Schillhammer, Kevin Garcia, Jerry McMahan
MINUTES PREPARED BY:	Jonathan DeLaBruere
CALL TO ORDER	The meeting was called to order at 6:02 PM by Bob Magee.
INTRODUCTION OF SELECTBOARD MEMBERS	Selectboard members introduced themselves and attendees were reminded to sign in using the sign-in sheet.

### CHANGES TO THE AGENDA

DISCUSSION	PERSON RESPONSIBLE	DEADLINE
ACTION ITEMS		

### CITIZENS AND VISITORS TO ADDRESS THE BOARD

DISCUSSION	PERSON RESPONSIBLE	DEADLINE
ACTION ITEMS		

### SPECIAL MEETING ITEMS

DISCUSSION	<ol style="list-style-type: none"> <li>1. <b>Budget Discussion</b> – The board walked through the expenditure report dated 9/9/19, and discussed each line item to see how much money has been spent versus how much was budgeted.</li> <li>2. <b>Waterbury Ambulance Service</b> – The board discussed the reactions from the town about the ambulance service possibly moving to Duxbury. Overall, the board felt that the reactions were very positive about the ambulance service building their own building, and not taking on more debt to build a joint facility at this time.</li> <li>3. <b>Gravel Pit Closure and Upcoming Site Work</b> – There was some confusion about this agenda item at the meeting at Crossett Brook</li> </ol>
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	<p>School on September 10<sup>th</sup>. The town's existing gravel pit land has been released from ACT 250 jurisdiction, and can be developed by the town. The town currently has a grant from Vermont Agency of Transportation to build a new salt storage building. Additional site work is needed to create a Highway Department material storage area with a proper stormwater management system.</p> <p>4. <b>Town Garage Repair vs. New Building</b> – The board discussed the different options to move this project forward, including repairing the existing building or building a new town garage. The board agreed that they should fix the existing building with some additional items such as replacing wall panels on all four sides of the building, and purchasing four new overhead doors. This would bring the total repair costs to \$300,000.</p> <p>5. <b>Town Staffing</b> – The board discussed each of the positions, including town treasurer, selectboard assistant, and adding a fourth highway department maintenance worker. Besides the elected town treasurer position, the board discussed the lack of funding for the two other appointed staff positions. One or both of these positions will likely be on the ballot for Town Meeting Day in March.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit Municipal Highway & Stormwater Mitigation grant to VTrans for the Highway Department material storage area site work	Jonathan	10/04/19

**EXECUTIVE SESSION**

DISCUSSION	<ol style="list-style-type: none"> <li>1. Motion by Dan, Second by Jerry, All in Favor of going into executive session at 8:17 PM for the purpose of discussing personnel.</li> <li>2. Motion by Jerry, Second by Dan, All in Favor of coming out of executive session at 8:58 PM.</li> <li>3. No action taken as a result of the executive session.</li> </ol>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURNMENT	Motion by Kevin, Second by Mari, All in Favor of adjourning the meeting at 8:59 PM.
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