

Duxbury Select Board DRAFT Minutes

September 9, 2013

Present: Richard Charland, Mo LaVanway, Marty Wells, Maureen Harvey, Adam Magee, Ken Scott, Jeff Poitras, Lars Dickson, Bob Magee, Hollis Pratt

Minutes:

Call to order at 6:05PM

- First order of business was the placement of the \$6300 funds from sale of 2000 truck. Need to put funds into lines 132 & 124B.
- Question was asked about the status of the dry hydrant on River Rd.
  - o Foreman has reached out to find out some information and hasn't been called back at this time
  - o Foreman will follow up again

Motion was made by Maureen to approve minutes from \_\_\_?\_\_\_ Dick second, all in favor

Motion was made by Mo to approve minutes from 8/21/13 second by Maureen, all in favor

**Address the Board:**

1. Hollis Pratt addressed his concern about him having to get a permit for his camper that he uses 1-2 times a month but doesn't live in it. Feels he is being treated unfairly as other land owners in Duxbury have campers that are being used and no permits were required for them. He has no issue with the permit if others are held to the same standard.
  - a. Hollis will come back to the Board with information on other campers being used in Duxbury that he feels need permits as well and will be handed to Al (Zoning)
2. Lars brought up the thought of looking into some kind of electronic speed control devices for the River Rd potentially.
  - a. No action at this time on that discussion
  - b. Lars also let the Board know that there were some issues with Duxbury home page that he is working on.
3. Jeff addressed the Board with the question as to what are we going to do with the daycare parking issue at the old school?
  - a. Mo talked to Doug Boyden (land owner) about making sure that tenants that live there need to park in the parking lot and not in the child care drop off location.

4. Jeff asked what the Board is going to do about the safety concerns with the traffic coming in and out of the daycare.
  - a. Dick answered Jeff with the fact that the Board can't do much about it at this time as long as they are using the area as specified in the zoning regulations.
  - b. Dick will call Tina (Director) of the daycare to ask her to monitor the parking concerns and that its being used properly and safely for all.
  - c. Mo talked about looking at a 3-way stop there potentially.
    - i. Central VT Regional Planning did traffic study in this area last year and the data says there are no real concerns as far as they could see.

**Foreman Update:**

1. List of maintenance and projects left to do that Adam wants to get done over next month.
  - Fix washouts on Camels Hump
  - All FEMA work on Camels Hump and Scrabble Hill
  - Fix road to state park
  - Resurface Camels Hump from Irene Flood
  - Fix washouts by Power dam
  - Ditching on Turner Hill
  - Ditching on Ward Hill
  - Replace culvert on Bolton town line
  - Replace culvert on Crossett Hill
  - Cut trees through town
  - Haul for Moretown for stone for mud season
2. In need of two loads of large stone to sure up edges of the new section of road that was built on River Rd.
3. Rebuilding the bucket for the Backhoe
4. 2003 Tandem had speed sensor replaced
5. Paperwork and insurances all set for trucks

### **Treasurer Update:**

1. Dick asked Ken for clarity on homestead declaration issue and what it's all about?
  - a. 3% late fee for not filing your homestead on time on your tax bill
  - b. Ken asked the Board what we want to do about these 3% late fees for the tax payers that missed the deadline.

Motion made by Mo to wave all 3% late fees from the homestead declaration for all, second by Marty, all in favor.

2. Budget worksheet from 8/31/13
  - a. Add line item number for the \$11,431.85 interest on note
  - b. Ken will talk with Bill about this

Motion made by Maureen to add line item, Mo second, all in favor.

3. Question asked about line amount of \$500 showing up and if anybody knew anything about this?
  - a. Turns out there were an overpayment of \$500 on the sale of the 2000. Sold for \$6300 and when Ken got to bank they counted \$6800.
    - i. Ken to update what comes of this extra money and has reached out to the man who bought the truck
4. Maureen asked Treasurer about Worker Comp bill of \$7091.00 paid in August

Motion made by Maureen to transfer \$7091.00 from line 151 over to 144, Mo second, all in favor.

5. Maureen asked the question why things have been reconciled at all in the books April-August.
  - a. No answer to the question at this time as to why and how to prevent this going forward.

### **Road Committee Update:**

1. Road Foreman is going to create plan
2. Committee to have snow plowing policy to present to the Board at the next meeting so we can get out to the public.
3. Written town policy for class four roads
  - a. Mo to draft policy for Board to review
4. Maureen is working on a time sheet for project work for road crew so we can have better visibility to where the OT is and project costs.
5. Harry Rooke has requested a special Board meeting to discuss the life and expectation of the towns gravel pit.
6. Foreman advised the Board of having an "Open House" for town garage on October 5<sup>th</sup>.

### **Emergency Management Update:**

1. Bob reported all is complete with generator paperwork for FEMA
2. License is all set for the repeaters
3. Lars informed Board if/when we do tests on the generator that we can get a credit form the power company for the power produced
  - a. Dick to call Brookfield Electric about this
4. Lars informed the Board about homeland security communication program for emergencies
  - a. Benefits to town in case of any kind of emergency at no charge (VTALERT.Gov) Rob Shell is point of contact

### **FEMA Report:**

1. All paperwork is signed on the Cubit litigation grant
  - a. Waterbury FD would like to burn the Cubit house for training
2. Repair to River Rd culvert
  - a. John Grenier met Pat Ross from A&R and there are some concerns about the grade
  - b. Recommendation of a road culvert to be installed
  - c. Meet with FEMA on 9/10/13 to get pictures of the damage
  - d. If work gets started by 10/11/13 it will have to be complete by November
  - e. If this project is under \$150k we don't have to go with a sealed bid process

### **Other Items:**

1. Foreman talked about the Bolton gravel pit and the safety concerns with it
2. Brian Fitzgerald to send an e-mail on behalf of the Board and not in support of the proposed merger.

Motion made by Mo to oppose the merger of the regional planning commission and the regional economic development, Maureen second, all in favor.

3. Mo asked about what diesel prices with:
  - a. Suburban
  - b. Bourne's
  - c. Patterson
  - d. Gillespie's
  - e. Irving
    - i. Dick to follow up on 9/10/13

Going into Executive session at 7:55PM

**ADJOURNMENT:**

Mo made a motion to adjourn at 8:32 p.m. and seconded by Marty, all in favor

Note: Board held did evaluation of Ron Kerin and Road Foreman

Draft is submitted by Marty Wells

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