

# Duxbury Selectboard Meeting Minutes

Monday, June 8, 2020

Note: The complete audio recording of this meeting may be found at [www.duxburyvermont.org](http://www.duxburyvermont.org)

SELECTBOARD MEMBERS PRESENT	Kevin Garcia, Jerry McMahan, Dick Charland, Mari Pratt, Dan Schillhammer.
MINUTES PREPARED BY:	Jerry McMahan
CALL TO ORDER	The meeting was called to order at 6:10 PM by Kevin
ATTENDEES	Jeff Poitrus, Maureen Harvey, Jill Smith, Myra Perry, David Specht Ben MacKinney, Jonathan DeLaBruere. Gary Winnie.

## CHANGES TO THE AGENDA

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## CITIZENS AND VISITORS TO ADDRESS THE BOARD

DISCUSSION	Gary Winnie spoke about the damage to Marshall Road and asked when it might be addressed. Kevin said that the crew is currently working in South Duxbury and will be heading north next week.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NA		

## APPROVAL OF MINUTES

DISCUSSION	The date of the Harwood Union budget vote needs to be corrected to read June 16. Mari moved to accept minutes with noted correction, Dan 2nd, all in favor.	
ACTION ITEMS	PERSON RESPONSIBLE Mari	DEADLINE ASAP
Correct HUUSD vote to June 16.		
NA		

## REVIEW OF SELECTBOARD MAIL

DISCUSSION	None.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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## REPORT: HIGHWAY FOREMAN

DISCUSSION	Nothing major to report.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## REPORT: TOWN TREASURER

DISCUSSION	We, at this point, are in line with the budget total.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NA		

## REPORT: SELECTBOARD ASSISTANT

DISCUSSION	All paperwork is completed for the April storm and the final reimbursement will be paid to the Town soon.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## NEW BUSINESS

DISCUSSION	<ol style="list-style-type: none"> <li>1. <b>Town Plan draft:</b> The draft has been presented to the board. There will be another required public meeting sometime after June 29. The draft Plan may be examined on the Town website.</li> <li>2. <b>Ben MacKinney:</b> Pitched the idea of hiring a Town Engineer to help protect the Town's assets. He would be willing to volunteer to take this role on a couple of projects. He also requested more grading and crowning for Ryan Road.</li> <li>3. <b>Bid opening process:</b> Normally will be conducted electronically. Sealed paper bids can be prescribed in the RFP if required. Will adopt guidelines next meeting.</li> <li>4. <b>Adverse possession:</b> Waiting for an opinion from the Town attorney, which should be available within a week or so.</li> <li>5. <b>Electronic meetings:</b> After discussing alternatives, Dan moved to continue using Zoom, Mari 2<sup>nd</sup>, all in favor</li> <li>6. <b>Salt Shed:</b> There is some concern about equipment stored in the shed with salt present. This can probably be addressed in the design. Kevin will ask for a conceptual design and Dick will obtain approximate expected costs.</li> <li>7. <b>Crossett Hill Road repairs:</b> The contractor has requested a total closure of the site for 8 weeks to do work in the road. There was discussion of logistics if this period continues after schools open (listen to audio). Mari moved to allow an 8 week closure, Kevin 2<sup>nd</sup>, all in favor. A project end date was discussed, in the interest of getting things wrapped up before the contract deadline in February. Dan moved to set the end date at November 30, 2020, Jerry 2<sup>nd</sup>. Kevin, Dan and Jerry in favor, Dick and Mari opposed. By 3-2 vote, the end date will be November 30.</li> <li>8. <b>Scrabble Hill Road:</b> Project needs to be discussed with adjacent landowners. Tabled until next meeting.</li> </ol>
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- 9. Ryan Road : State funding is on hold for now. No action taken.
- 10. Interim Zoning Administrator, Act 92 extension: Due to the COVID-19 situation, the stste has authorized select boards to extend deadlines to 90 days rather than the usual 45. Move to authorize extension to 90 days by Dick, Dan 2<sup>nd</sup>, all in favor.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURNMENT	8:19pm Dick motioned, Dan 2 <sup>nd</sup> , all in favor.
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