

DRAFT  
**Duxbury Town Forest Committee Meeting Minutes**  
 October 17, 2019

<i>Town Forest Committee Members Present</i>	Grahm Leitner, Monique McHenry, Matt Muir, Jesse Rufenacht
<i>Attendees</i>	Mari Pratt
<i>Minutes Prepared By</i>	Jesse Rufenacht
<i>Call to Order</i>	The meeting was called to order at 6:31 by Monique M. Jesse R. 2nd
<i>Introductions</i>	None

**Changes to the Agenda**

<i>Discussion</i>	None
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**Public Comment**

<i>Discussion</i>	None
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**Approval of minutes from previous meeting**

<i>Discussion</i>	Monique M. motioned to approve the minutes from the meeting on 9/5/19. Grahm L. seconded. All in favor.
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**Brush Hogging**

<i>Discussion</i>	Dustin Mable will be meeting with Kalev F. or Monique M. of the DTFC and Alan Quackenbush at the town forest on Monday 10/21 to look over the site and provide an estimate for his brush hogging services.
<i>Conclusion</i>	If the estimate is reasonable, the selectboard will be asked to give an okay for this expense from the Forest Committee's funds.
<i>Actionables</i>	<b>Kalev F. or Monique M.</b> will meet with Dustin Mable on 10/21.

**Future Town Forest Access and Parking**

<i>Discussion</i>	Extensive discussion was had about the best ways to go about repairing the damaged access road beyond the gate at the top of Hart Road. The three main choices discussed are to fix the road all the way to the former Father Logue Camp, to fix the road up to the site for potential parking about 100 yards beyond the gate and to make the road walking accessible only beyond that, or
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	<p>to not fix the at all. With both of the first two options there would be a 2 foot and an 18 inch culvert that would need replacing. There is also a 4 foot culvert that may need repair/replacement as well.</p> <p>Whatever decision is make will dictate the amount of money that the committee requests from the town as a budget for the coming fiscal year.</p>
<i>Conclusions</i>	<p>The committee decided to hold off on making a decision until our next meeting. We need to have a more accurate (but still rough) estimate as to the cost of the different options that currently exist.</p>
<i>Actionables</i>	<p><b>Jesse R.</b> will talk with the contracting company that is currently doing work on Hart Road to inquire about a rough estimate for the desired work on the access road and parking area.</p>

### Budget Request for Fiscal Year 2020-21

<i>Discussion</i>	<p>This centered mostly on the varying options for road repairs and parking.</p>
<i>Conclusion</i>	<p>Our budget request will be finalized in our next meeting and will depend greatly on what decision is made about the road and parking. The other expected expenses that are being factored into the budget request are the replacing or removal of culverts, parking, road maintenance and brush hogging.</p>
<i>Actionables</i>	<p>None</p>

### Forest Management Plan

<i>Discussion</i>	<p>Matt M. has put together an outline for the management plan and filled in many sections with the appropriate information. Easement documents were used as a resource for this as were other management plans from neighboring Vermont towns.</p> <p>Many sections are filled in already but the <i>Natural Resources and Wildlife</i> section still needs lots of work.</p>
<i>Conclusion</i>	<p>Grahm L and Dan Singleton will be able to populate most the <i>Natural Resources and Wildlife</i> section.</p> <p>The committee needs the Duxbury Land Trust to clarify what <i>non-mechanized vehicles</i> entails (does this include bicycles?).</p>
<i>Actionables</i>	<p><b>Grahm L.</b> will work on completely portions of the <i>Natural Resources and Wildlife</i> section.</p> <p><b>Monique M.</b> will convert the document to a googledoc so it is more easily accessible and able to be edited by all members of the committee.</p>

**Determine Next Steps**

<i>Discussion</i>	The major goal of the next meeting will be to finalize ou budget request for the upcoming fiscal year. Continual development of the management plan.
<i>Next Meeting</i>	Date: Thursday December 12 @ 6:30 pm  Location: Duxbury Town Garage Meeting Room.
<i>Adjournment</i>	Monique M. made a motion to adjourn the meeting. Jesse R. seconded the motion. The meeting was adjourned at 7:42pm.