

Duxbury Planning Commission

Meeting Minutes

January 14, 2016

Members present: Alan Quackenbush, Doug Weber, Brian T. Fitzgerald

The meeting was called to order at 6:33 p.m. by Brian Fitzgerald.

Agenda changes: Add emergency planning, MRV stormwater questions and Act 250 application

Minutes: On motion by Alan/Doug, the minutes of the December 22, 2015 meeting were approved as written.

Planning consultant RFP: After discussion, the PC decided to stay with the RFP approach rather than shifting to a Request for Qualifications. Further discussion focused on how much detail to include in the scope of work. The PC concluded that more detail is needed. Alan and Brian will send Doug additional information on changes in the town plan that will have to be addressed in zoning revision. Doug will revise scope for distribution and discussion at the next meeting. Some standard provisions related to insurance and other grant requirements will also be included in the RFP – Brian will send to Doug. There was discussion of the timing of steps between issuing the RFP and having the consultant start. The goal is to issue the RFP soon after the February 11 PC meeting and have proposals to review at the March 10 meeting. The RFP will be posted on the Vermont Bid System.

Town forest: Brian reported that Forests and Parks has submitted information and a proposed resolution to the legislature. He will keep tabs on that process and try to attend any meetings of the institution committees when it's discussed. Alan will follow-up with FPR to get comments and additional information needed for the conservation easement. Detailed discussion of the easement is scheduled for a February 2 Selectboard meeting.

Emergency planning and response: Brian related his conversation with Erik Zetterstrom regarding a possible role for the PC during emergencies when the Town's emergency operations center is activated. Erik asked if the PC could take on the task of planning actions that will need to be taken after 48 hours. (Actions in the immediate 48 hours ahead are under operations.) Following discussion, the PC concluded that kind of planning is very different from what we normally do and requires a different set of skills. Nonetheless, the work the Emergency Management Committee is doing is critical to the Town and we should explore with Erik other ways we can support the committee's work. Brian will contact Erik about discussing possible collaboration at a future meeting.

Mad River Valley stormwater project: Alan went through a list of questions related to stormwater and water quality that he received from a consultant working on the MRV project. The PC developed consensus answers that Alan will forward to the consultant.

Cameron Act 250 application: The PC briefly reviewed the Land Use Permit application to amend an existing permit for the Camels Hump Properties development on River Road. No action was needed.

Next meeting: February 11, 2016 at 6:30 p.m. in the town garage meeting room.

The meeting adjourned at 8:05 p.m.

Minutes by B.T. Fitzgerald