

Town of Duxbury  
Personnel Policy Addendum

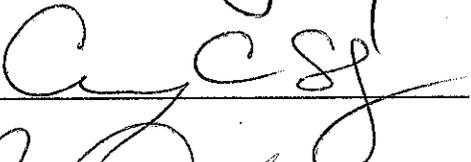
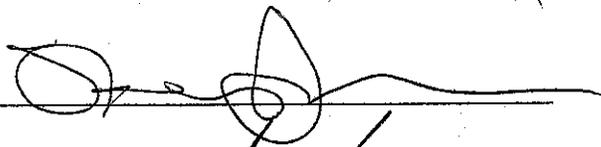
Personal Days

Individuals employed by the Town of Duxbury on a full time basis on January 1 of any given year will be awarded two (2) personal leave days for a total of 16 hours of paid personal leave time, per year. Such leave time shall not be: compensable in cash; convertible to other forms of leave; or accumulated from calendar year to calendar year.

Individuals hired on a full time basis during the calendar year will be awarded two (2) personal leave days on the first full pay period after their first 30 days of employment.

ADOPTED this 11 day of April, 2016

**SIGNATURES of SELECTBOARD:**

  
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